



# VILLAGE OF HARRISON HOT SPRINGS NOTICE OF MEETING AND AGENDA

## REGULAR COUNCIL MEETING

**Date:** Monday, October 7, 2013  
**Time:** 7:00 p.m.  
**Location:** Council Chambers, 495 Hot Springs Road  
 Harrison Hot Springs, British Columbia

<b>1. CALL TO ORDER</b>		
Meeting called to order by Mayor Facio		
<b>2. INTRODUCTION OF LATE ITEMS</b>		
<b>3. APPROVAL OF AGENDA</b>		
<b>4. ADOPTION OF COUNCIL MINUTES</b>		
THAT the Regular Council Meeting Minutes of September 9, 2013 be adopted.		Item 4.1 Page 1
THAT the Special Council Meeting Minutes of September 20, 2013 be adopted.		Item 4.2 Page 7
THAT the Committee of the Whole Meeting Minutes of September 30, 2013 be adopted		Item 4.3 Page 9
<b>5. BUSINESS ARISING FROM THE MINUTES</b>		
<b>6. CONSENT AGENDA</b>		
<b>i. Bylaws</b>	Municipal Ticketing Bylaw No. 1044, 2013	Item 6.i Page 15
<b>ii. Agreements</b>		
<b>Committee/ Commission Minutes</b>	Advisory Planning Commission Meeting Minutes of June 13, 2013 for receipt.	Item 6. iii Page 17
<b>iv. Correspondence</b>		

<b>7. DELEGATIONS</b>	
<b>8. CORRESPONDENCE</b>	
British Columbia Achievement Foundation dated September 16, 2013	Item 8.1 Page 21
<b>9. BUSINESS ARISING FROM CORRESPONDENCE</b>	
<b>10. REPORTS FROM COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS</b>	
<b>RECOMMENDATION:</b>  THAT Council recommend that the two unfinished double humps on Miami River Drive be removed and install one speed hump on Walnut Avenue as per the map;  AND THAT staff be directed to research the cost of a portable sign for advertisement purposes and report back to Council.	
<b>11. REPORTS FROM MAYOR</b>	
L. Facio - Verbal	
<b>12. REPORTS FROM STAFF</b>	
<b>Report of Deputy Chief Administrative Officer/CO – August 27, 2013</b> Re: Agreement for Mutual Aid Fire Protection – District of Kent and Village of Harrison Hot Springs  <b>RECOMMENDATION:</b>  THAT the new Agreement for Mutual Aid Fire Protection, including Schedule “A” between the District of Kent and Village of Harrison Hot Springs be approved.	Item 12.1 Page 27
<b>Report of Deputy Chief Administrative Officer/CO – September 24, 2013</b> Re: Development Variance Permit – Hot Springs Road, Parcel A, Fractional Section 13, Township 4, Range 29, West of the Sixth Meridian, New Westminster Land District Plan 70213  <b>RECOMMENDATION:</b>  THAT Council approve the issuance of a Development Variance Permit for the Village of Harrison Hot Springs to vary Zoning Bylaw No. 1020, 2012, Village Community and Institutional Zone P-1, Section .4)(1)(1.1) Permitted Uses, <i>Front Lot Line</i> Setback by reducing the minimum setback of 6 meters to 4.5 meters and the <i>Interior side lot line</i> setback of 6 metres to 1.5 metres.	Item 12.2 Page 33

<p><b>Report of Deputy Chief Administrative Officer/CO – September 25, 2013</b> Re: Development Permit – Rockwell Drive – Block Fr. except Plan 251, 9656, 9786, 27133, 38836, 48818, 53383, 66843, 66844, 66845, 66846, 70213, except PL: LMP 10582</p> <p><b>RECOMMENDATION:</b></p> <p>THAT Council approve the issuance of Development Permit DP01/13 for a portion of the lands legally known as Block Fr. except Plan 251, 9656, 9786, 27133, 38836, 48818, 53383, 66843, 66844, 66845, 66846, 70213, except PL: LMP 10582 located on Rockwell Drive.</p>	<p>Item 12.3 Page 37</p>
<p><b>Report of Chief Administrative Officer – September 26, 2013</b> Re: School Speed Zone</p> <p><b>RECOMMENDATION:</b></p> <p>THAT Council instruct staff to formally request the Ministry of Transportation and Infrastructure to consider changing the school speed restriction zone hours along Hot Springs Road from the existing 8:00 a.m. until 5:00 p.m. to 8:00 a.m. until 3:00 p.m.</p>	<p>Item 12.4 Page 41</p>
<p><b>13. BYLAWS</b></p>	
<p><b>Report of Chief Administrative Officer – Verbal</b> Re: Zoning Amendment Bylaw No. 1043, 2013</p> <p><b>RECOMMENDATION:</b></p> <p>THAT second reading of Zoning Amendment Bylaw No. 1043 be rescinded; and</p> <p>FURTHER THAT under Map Amendment 2. (a), the text be amended by deleting the words <i>Low Density Residential (Conventional Lot) – R-1 zone</i> and replaced with <i>Low Density Residential (Duplex) – R-2 zone</i> and Schedule 1 Map text be amended by deleting the words <i>Low Density Residential (Conventional Lot) – R-1 zone</i> and replaced with <i>Low Density Residential (Duplex) – R-2 zone</i>; and</p> <p>FURTHER THAT Zoning Amendment Bylaw No. 1043 be read a second time as amended and a Public Hearing be scheduled for October 21, 2013.</p>	<p>Item 13.1 Page 43</p>
<p><b>14. QUESTIONS FROM THE PUBLIC</b> (pertaining to agenda items only)</p>	
<p><b>15. ADJOURNMENT</b></p>	
<p>Resolve to close the meeting to the public pursuant to Section 90(1)(d) of the <i>Community Charter</i></p>	

VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL

**DATE:** September 9, 2013  
**TIME:** 7:00 p.m.  
**PLACE:** Council Chambers  
495 Hot Springs Road, Harrison Hot Springs, BC

**IN ATTENDANCE:**

Mayor Leo Facio  
Councillor John Buckley  
Councillor Zoltan Kiss  
Councillor Sonja Reyerse  
Councillor Allan Jackson  
  
DCAO/CO, Debra Key

*Recording Secretary, Krystal Sobie*

**ABSENT:**

1.

**CALL TO ORDER**

Mayor Facio called the meeting to order at 7:00 p.m.

2.

**INTRODUCTION OF LATE ITEMS**

- Fire Services Report be removed

3.

**APPROVAL OF AGENDA**

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**

4.

**ADOPTION AND RECEIPT OF MINUTES**

Regular Council Meeting  
Minutes – August 12, 2013

**Moved by Councillor Kiss**  
**Seconded by Councillor Buckley**

THAT the minutes of the Regular Council Meeting of August 12, 2013,  
be adopted.

**CARRIED**

5. **BUSINESS ARISING FROM THE MINUTES**

6. **CONSENT AGENDA**

i. Bylaws

ii. Agreements

iii. Committee/  
Commission  
Minutes

Communities in Bloom Committee Meeting Minutes of August 22,  
2013.

iv Correspondence

iii. Committee/  
Commission Minutes

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT the Committee meeting minutes be received.

**CARRIED  
UNANIMOUSLY**

7. **DELEGATIONS**

8. **CORRESPONDENCE**

9. **BUSINESS ARISING OUT OF CORRESPONDENCE**

10. **REPORTS OF COMMITTEES, COMMITTEE OF THE WHOLE  
AND COMMISSIONS**

Communities in Bloom are holding a Halloween event for the  
Community.

11.

**REPORTS FROM MAYOR FACIO**

Mayor Facio presented Ed and Phyllis Stenson of the Festival of the Arts with a set of sasquatch feet garden ornaments with inscribed plaque in recognition for the years dedicated and contributed in providing artistic and culture diversity to the community.

Fraser Health on Friday issued a health alert regarding the outbreak of measles.

Received a thank you letter from the Fraser Valley Dragon Boaters.

October to December 12, 2013 there is a 10 week family course for families dealing with loved ones with mental illnesses.

Saturday the Fraser Valley Regional District is hosting a day in the park.

October 21-27 is waste reduction week in Canada.

Received a thank you letter from the Miami River Streamkeepers for the grant they received.

Social Club is running again.

Great turnout for bands on the beach.

September 7, 2013 Bikers for Burns were in Harrison.

August 17, 2013 Car Show was great success.

August 18, 2013 was the Art Expo on the beach.

October 25/26, 2013 will be the Beer Festival. Any volunteers can contact Erin at the Visitor Information Centre.

Healing Wheels had a great turn out.

September 29, 2013 the Streamkeepers are having their shoreline clean up.

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
September 9, 2013*

12.

**REPORTS FROM STAFF**

Christmas Closure  
Schedule

**Moved by Councillor Kiss**  
**Seconded by Councillor Jackson**

THAT the Village Office be closed on December 24 at noon and December 27, 30, and 31, 2013 and reopen Thursday, January 2, 2014;

And Village staff be granted one half day with pay on December 24, 2013.

**CARRIED  
UNANIMOUSLY**

Street Banner Display –  
Policy 4.5

The Street Banner Display Policy will be discussed further at the Committee of the Whole Meeting being held on September 30, 2013.

**Moved by Councillor Jackson**  
**Seconded by Councillor Buckley**

THAT Street Banner Display, Policy 4.5 be rescinded and replaced with the attached policy.

**CARRIED  
UNANIMOUSLY**

13.

**BYLAWS**

Official Community Plan  
Amendment Bylaw No. 1035,  
2013

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT Official Community Plan Amendment Bylaw No. 1035, 2013 be adopted.

**CARRIED  
UNANIMOUSLY**

Zoning Amendment  
Bylaw No. 1036, 2013

**Moved by Councillor Jackson**  
**Seconded by Councillor Reverse**

THAT Zoning Amendment Bylaw No. 1036, 2013 be adopted.

**CARRIED  
UNANIMOUSLY**

*Village of Harrison Hot Springs  
Minutes of the Regular Council Meeting  
September 9, 2013*

□ Rezoning Application –  
571 Echo Avenue

**Moved by Councillor Jackson**  
**Seconded by Councillor Buckley**

THAT Zoning Amendment Bylaw No. 1043, 2013 be read a first and second time and authorize the scheduling of a public hearing for October 7, 2013; and

THAT the application be referred to the Advisory Planning Commission for review and comment.

**CARRIED  
UNANIMOUSLY**

□ Municipal Ticketing  
Information Repeal Bylaw  
No. 1044, 2013

**Moved by Councillor Kiss**  
**Seconded by Councillor Buckley**

THAT the Municipal Ticketing Information Repeal Bylaw No. 1044 be given first, second and third reading.

**CARRIED  
UNANIMOUSLY**

14.

**QUESTIONS FROM THE PUBLIC**

Q. Why were the banner poles removed from the front entrance without any discussion with the business community.

A. We are looking at an alternative type of signage and it will be referred to the Committee of the Whole for further discussion.

15.

**ADJOURNMENT**

**Moved by Councillor Jackson**  
**Seconded by Councillor Kiss**

THAT the meeting be adjourned at 7:30 p.m.

**CARRIED  
UNANIMOUSLY**

\_\_\_\_\_  
Leo Facio  
Mayor

\_\_\_\_\_  
Debra Key  
Corporate Officer



VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE SPECIAL MEETING OF COUNCIL

**DATE:** September 20, 2013  
**TIME:** 4:00 p.m.  
**PLACE:** Council Chambers  
495 Hot Springs Road, Harrison Hot Springs, BC

**IN ATTENDANCE:**

Mayor Leo Facio  
Councillor John Buckley  
Councillor Allan Jackson

DCAO/CO, Debra Key  
Dale Courtice, Director of Finance  
Ian Gardner, Operations Manager

*Recording Secretary, Krystal Sobie*

**ABSENT:**

Councillor Sonja Reyerse  
Councillor Zoltan Kiss

1.

**CALL TO ORDER**

Mayor Facio called the meeting to order at 4:00 p.m.

2.

**INTRODUCTION OF LATE ITEMS**

3.

**APPROVAL OF AGENDA**

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT the agenda be approved.

**CARRIED  
UNANIMOUSLY**

4.

**DELEGATIONS**

5. **REPORTS FROM STAFF**

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT the Village of Harrison Hot Springs will include the Miami River Dike Pump Station Project in its 2014 future Financial/Capital Plan and plans to borrow the funds for its 1/3 contribution towards the eligible project costs and all ineligible costs.

**CARRIED  
UNANIMOUSLY**

6. **BYLAWS**

7. **QUESTION PERIOD**

8. **ADJOURNMENT**

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT the meeting be adjourned at 4:15 p.m.

**CARRIED  
UNANIMOUSLY**

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Leo Facio  
Mayor

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Debra Key  
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

**DATE:** September 30, 2013  
**TIME:** 11:00 a.m.  
**PLACE:** Council Chambers

**IN ATTENDANCE:** Mayor Leo Facio  
Councillor Zoltan Kiss  
Councillor Allan Jackson  
Councillor John Buckley

Chief Administrative Officer, Ian Crane  
Deputy Chief Administrative Officer/CO, Debra Key  
Operations Manager, Ian Gardner  
Director of Finance, Dale Courtice

**ABSENT:**

Councillor Sonja Reyerse

Recording Secretary, Krystal Sobie

**1. CALL TO ORDER**

**2. INTRODUCTION OF LATE ITEMS**

- BC Hydro Wrap Arouns
- Dog Park
- Property Benefits

**3. APPROVAL OF AGENDA**

**Moved by Councillor Buckley**

**Seconded by Councillor Kiss**

THAT the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 30, 2013**

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**4. ITEMS FOR DISCUSSION**

Traffic Calming Plan

There was question as to why the Balsam Avenue, Pine Avenue and Walnut Avenue were the priority streets for speed humps.

Councillor Buckley was not aware of the speed humps that were to be installed on Miami River Drive.

Chief Administrative Officer, Ian Crane explained that Council did approve the Bunt Report and preferred the option on page 50 which shows the humps on Miami River Drive as well as Walnut Avenue. Humps are being installed in accordance to this option.

Operations Manager, Ian Gardner noted that the speed humps that were installed on Miami River Drive need to be rectified as the style and installation were done incorrectly. The contractor has been contacted and will be installing the correct humps.

Councillor Buckley believes that there should be a hump at the intersection just before the Ruth Altendorf Bridge.

Councillor Kiss believes the speed humps on Balsam Avenue do the appropriate job.

Councillor Buckley believes that there should be a hump on Walnut by the school and the one by the Ruth Altendorf Bridge and leave the rest of them alone to save money and potential issues with snow plowing.

Councillor Kiss noted that it would make sense to have a speed hump close to a pedestrian crosswalk that is regularly utilized.

Chief Administrative Officer, Ian Crane noted that he is not a traffic engineer and it would be in the best interest to follow their recommendation as noted in the report.

Operations Manager, Ian Gardner noted that the recommendation from Bunt and Associates is to install speed humps/bumps in between intersections to make the streets safer.

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 30, 2013**

**Page 3**

Chief Administrative Officer, Ian Crane commented that it might be at the expense of the Village to remove the two unfinished double humps on Miami River Drive. Staff will look into this item.

**Moved by Councillor Buckley**  
**Seconded by Councillor Jackson**

THAT Council recommend that the two unfinished double humps on Miami River Drive be removed and install one speed hump on Walnut Avenue as per the map.

**CARRIED  
UNANIMOUSLY**

**Street Banners**

Mayor Facio suggested that posts for a banner could be installed between where the old community bulletin board used to be located and the hamburger restaurant as that portion of the road is not a Provincial Highway.

Deputy Chief Administrative Officer/CO, Debra Key noted that the Village Office has not received any negative feedback regarding the banner posts being taken away.

Councillor Buckley asked if it was feasible to put in a portable rental on the vacant lot beside the Village Office and utilize the sign at the high school until the Village could afford a really good one.

Director of Finance, Dale Courtice noted that every time a banner went up or down it cost the Village \$500.00 to \$600.00 due to having to contractor do the work.

Councillor Kiss believes that the entrance way is the preferred area for banners to be placed.

Operations Manager, Ian Gardner noted that when Andre Isakov was with us there was research done to install an electronic reader board but there was no money at the time to install a proper one.

Councillor Jackson is not in favour of street banners. People coming to the Village are aware of the reasons they are coming into the Village. If an organization would like to put up a banner they should incur the cost not the taxpayers.

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 30, 2013**

**Page 4**

Councillor Kiss would like to see a sign that can be used as a promotional tool.

**Moved by Councillor Jackson**  
**Seconded by Councillor Kiss**

THAT staff be directed to research the cost of a portable sign for advertisement purposes and report back to Council.

**CARRIED  
UNANIMOUSLY**

Green Waste

Mayor Facio would like to have one day each year where residents can drop off unlimited amounts of green waste at a designated location determined by the Village staff.

Chief Administrative Officer, Ian Crane informed Council that this would be an approximate cost of \$1,500.00.

Councillor Buckley asked if this is something that a number of residents have been requesting.

Mayor Facio stated that there have not been any requests this year.

Councillor Jackson has only heard positive comments about the garbage and waste collection.

Councillor Kiss commented that he has seen residents dumping clippings and yard waste across the street from their property on McCombs.

Deputy Chief Administrative Officer/CO, Debra Key noted that there have been a number of complaints with respect to the dumping. Staff will be distributing an educational pamphlet on the issues of dumping on crown, public and private lands with the next mail out utility bills.

BC Hydro Wrap Arouds

Operations Manager, Ian Gardner has sent the selected images to Todd's Signs and

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 30, 2013**

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asked for a quote for the prices for the BC Hydro wrap arounds. This item will be followed up on.

Dog Park

Councillor Jackson would like staff to look into the possibility of a dog park in an area that will allow the dogs to go in the water.

Councillor Buckley does not believe there is any need for a designated dog park.

Councillor Kiss would be in favour of having an off leash area north of Canoe Bay.

Property Benefits

Councillor Jackson inquired about the possibility of whether the municipality can benefit from the added value that rezoning gives to properties. Chief Administrative Officer, Ian Crane noted that he is aware that it is done in Vancouver but they do not operate under the *Community Charter*. They have their own *Vancouver Charter*. Comprehensive Development zoning allows for amenity contributions. Staff will look into this further and report back to Council.

**5. PUBLIC QUESTIONS**

6.

**ADJOURNMENT**

**Moved by Councillor Buckley**

**Seconded by Councillor Kiss**

**THAT** the meeting be adjourned at 12:08 p.m.

**CARRIED  
UNANIMOUSLY**

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**Leo Facio**  
Mayor

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**Debra Key**  
Corporate Officer



**VILLAGE OF HARRISON HOT SPRINGS  
BYLAW NO. 1044**

**A bylaw to repeal Municipal Ticketing Information System Bylaw No. 697, 1997**

The Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

**CITATION**

1. This Bylaw may be cited for all purposes as the Village of Harrison Hot Springs "Municipal Ticketing Information Bylaw Repeal Bylaw No. 1044, 2013".

**REPEAL**

2. "Municipal Ticketing Information Bylaw No. 697, 1997" and all amendments thereto are hereby repealed in their entirety.

READ A FIRST TIME THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2013

READ A SECOND TIME THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2013

READ A THIRD TIME THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2013

ADOPTED THIS            DAY OF            , 2013

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer



**VILLAGE OF HARRISON HOT SPRINGS  
ADVISORY PLANNING COMMISSION MEETING**

**DATE:** June 13, 2013  
**TIME:** 2:00 p.m.  
**PLACE:** Council Chambers,  
495 Hot Springs Road, Harrison Hot Springs

**IN ATTENDANCE:**

Danny Crowell, Chair  
Brian Bignell  
Sigrid Borchert  
Freddy Marks  
Frank Peters  
Andrew Baziuk

Andre Isakov, Manager of Planning and  
Community Services  
Ian Crane, Manager of Development  
Services

Recording Secretary Krystal Sobie

**ABSENT:**

**1. CALL TO ORDER**

The Chair called the meeting to order at 2:01 p.m.

**2. LATE ITEMS**

- Sasquatch Days - Camping

**3. APPROVAL OF AGENDA**

**Moved by Andrew Baziuk**  
**Seconded by Freddy Marks**

**THAT** the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**

**4. ADOPTION OF MINUTES**

**Moved by Freddy Marks**  
**Seconded by Sigrid Borchert**

**THAT** the Advisory Planning Commission Minutes of March 27, 2013  
be adopted.

**CARRIED  
UNANIMOUSLY**

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING  
JUNE 13, 2013  
PAGE (2)**

**DELEGATIONS/PETITIONS**

None.

5.

**CHAIRPERSON REPORT**

6.

**ITEMS FOR DISCUSSION**

OCP Amendment  
and Rezoning  
Application – District  
Lot 5031, Group 1,  
NWLD

Andre Isakov, Manager of Planning and Community Services provided the Commission with the background of the OCP and Zoning Amendments that were given first reading at the Regular Council Meeting of June 3, 2013 and were referred to the Commission for comments.

There was concern regarding the increase in multifamily housing as it does not conform with the OCP.

The Commission noted that the parking requirement should be increased.

The Commission would like to see the hotel component kept in as it provides the developer with further options.

**Moved by Freddy Marks**  
**Seconded by Frank Peters**

THAT the Commission supports Official Community Plan Bylaw No. 1035, 2013 as presented.

**CARRIED  
UNANIMOUSLY**

**Moved by Freddy Marks**  
**Seconded by Frank Peters**

THAT the Commission supports Zoning Amendment Bylaw No. 1036, 2013 as presented.

**CARRIED  
UNANIMOUSLY**

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING  
JUNE 13, 2013  
PAGE (3)**

Sasquatch Days -  
Camping

There was concern raised due to the camping that took place on Village property during Sasquatch Days which took away business from local campgrounds.

Andre Isakov, Manager of Planning and Community Services provided the background for the reason of the exemption.

7.

**ADJOURNMENT**

**Moved by Sigrid Borchert**  
**Seconded by Freddy Marks**

**THAT** the meeting be adjourned at 2:55 p.m.

**CARRIED  
UNANIMOUSLY**

\_\_\_\_\_  
Danny Crowell  
Chair

\_\_\_\_\_  
Debra Key  
Corporate Officer

# BRITISH COLUMBIA ACHIEVEMENT FOUNDATION

RECEIVED

SEP 20 2013

BY VILLAGE OF HARRISON HOT SPRINGS

Board of Directors

September 16, 2013

Keith Mitchell, QC  
Chair

Hon. Christy Clark

Kathleen Bartels

Kevin Bent

Michael Bernier, MLA

Christopher Gaze, OBC

Carol Henriquez, CM

Marvin Hunt, MLA

Olga Ilich

Wendy John

C.T. (Manny) Jules,  
OBC

Ron Lou-Poy, QC

Scott McIntyre, CM

Hon. Coralee Oakes

Michael Stevenson

Max Wyman, OC

I am pleased to announce the 2013 British Columbia Community Achievement Awards. The awards celebrate the spirit, imagination and dedication of British Columbians who make a significant difference in their communities.

We all know people who work tirelessly for the betterment of others either as committed volunteers or in the course of their work. These individuals bring strength to their communities and enrich our great province.

I invite you to reflect on those British Columbians who inspire us by their example, and to nominate them for an award this year.

Thank you for supporting the British Columbia Community Achievement Awards.

Sincerely,



Christy Clark  
Premier, Province of British Columbia  
Board Member, British Columbia Achievement Foundation

FILE #	DATE
	Sept 24/13
<input type="checkbox"/> CAO	<input type="checkbox"/> CO
<input type="checkbox"/> DCAO	<input type="checkbox"/> ADMIN/ FINANCE
<input type="checkbox"/> DIRF	<input type="checkbox"/> B/L ENF
<input type="checkbox"/> MGR REV SVCS	<input checked="" type="checkbox"/> MAYOR
<input type="checkbox"/> CEDO	<input checked="" type="checkbox"/> COUNCIL
<input type="checkbox"/> OP. MGR	
ITEM	A B C
COUNCIL AGENDA	
DATE	Oct 7/13
INITIAL	
(ITEMS: A-REQ, ACTION;	
B - INFO - WRESP;	
C - INFO ONLY)	



# British Columbia Community Achievement Awards

NOMINATION DEADLINE: NOVEMBER 15

Celebrating the spirit, imagination,  
dedication, and outstanding contributions  
of British Columbians to their communities.

Nominate a deserving individual who raises  
the quality and character of your community for a  
*British Columbia Community Achievement Award.*

Generously sponsored by

**POSTMEDIA** NETWORK

**THE VANCOUVER SUN**  
SERIOUSLY WESTCOAST

**The Province**  
It starts here.

**BRITISH COLUMBIA  
ACHIEVEMENT FOUNDATION**



*“Give back to the people  
who give the most in  
your community.”*

British Columbia’s communities are shaped by the people who live in them, and especially by the contributions of extraordinary individuals.

The British Columbia Community Achievement Awards celebrate British Columbians who go above and beyond in their dedication and service to others and who devote time and energy to making their communities more caring, dynamic, beautiful, healthy, and unique. They inspire by their example.

The British Columbia Community Achievement Awards are presented by the British Columbia Achievement Foundation, a foundation established in 2003 by the Province of British Columbia to celebrate excellence in community service, enterprise, arts and the humanities.

*New for 2013, you may visit  
[www.bcachievement.com/community/online](http://www.bcachievement.com/community/online)  
to complete an electronic nomination form.*

*The BC Community Achievement Awards are generously sponsored by Postmedia Network, the largest publisher by circulation of paid English-language daily newspapers in Canada, representing some of the country’s oldest and best known media brands and whose strong presence in BC includes The Vancouver Sun and The Province.*



## WHO IS ELIGIBLE?

British Columbians who have made a significant contribution to their communities in British Columbia are eligible for a BC Community Achievement Award. Nominees will have made a contribution in any area that provides a benefit to the community – either as a volunteer or in the course of their work. These include, but are not limited to, arts and culture, sports and recreation, multiculturalism, environment, healthcare, education, civic duty, business innovation, community volunteerism, philanthropy, and youth or seniors’ leadership.

Self nominations will not be accepted. Federal or provincial elected representatives are not eligible for nominations while they hold office. Posthumous nominations will not be accepted.

## HOW IS SOMEONE NOMINATED FOR THIS AWARD?

Any individual or group may nominate a current or former long-term resident of British Columbia by completing the attached nomination form and submitting it with:

- A letter describing the contribution of the nominee;
- A brief personal history of the nominee;
- Two current letters of support for the nominee from individuals or organizations that describe the value and impact of the nominee’s contributions to his/her community.

## HOW ARE THE AWARD RECIPIENTS CHOSEN?

An Advisory Council of independent community leaders reviews the nominations and selects approximately 30 award recipients. The Council will consider the impact of the nominee’s contribution and commitment to the community.

## WHAT DO THE AWARD RECIPIENTS RECEIVE?

In the Spring, recipients will attend a formal ceremony at Government House in Victoria. The Lieutenant Governor and the Premier of British Columbia are invited to present the recipients with the British Columbia Community Achievement Medallion, a special commemorative medallion designed by renowned BC artist, Robert Davidson.

*Cultural hero, spirited,  
undaunted, fearless, bold  
Raising our awareness to  
a higher understanding*

- Robert Davidson

BC Community Achievement Awards  
Tel: 604.261.9777 or Toll Free: 1.866.882.6088  
Email: [info@bcachievement.com](mailto:info@bcachievement.com) or Web: [www.bcachievement.com](http://www.bcachievement.com)

# BRITISH COLUMBIA COMMUNITY ACHIEVEMENT AWARDS NOMINATION FORM

Please complete all four sections:

**1 NOMINEE**  
NAME (MR./MRS./MS./MISS/DR.)  
\_\_\_\_\_  
HOME ADDRESS  
\_\_\_\_\_  
CITY/TOWN/PROVINCE/POSTAL CODE  
\_\_\_\_\_  
DAYTIME TELEPHONE | CELL PHONE  
\_\_\_\_\_  
EMAIL  
\_\_\_\_\_  
ORGANIZATION (IF APPLICABLE)  
\_\_\_\_\_  
ORGANIZATION ADDRESS (IF APPLICABLE) CITY / TOWN / PROVINCE / POSTAL CODE  
\_\_\_\_\_  
Is the nominee a current or former long-term resident of BC? Yes/No

**2 NOMINATOR**  
NAME (MR./MRS./MS./MISS/DR.)  
\_\_\_\_\_  
ADDRESS  
\_\_\_\_\_  
CITY/TOWN/PROVINCE/POSTAL CODE  
\_\_\_\_\_  
DAYTIME TELEPHONE | CELL PHONE  
\_\_\_\_\_  
EMAIL | ORGANIZATION (IF APPLICABLE)  
\_\_\_\_\_  
Please provide your relationship to the nominee and also indicate how long you have known the nominee.  
\_\_\_\_\_  
I have provided or made provision for all the nomination material required for a completed nomination package.  
\_\_\_\_\_  
SIGNATURE OF NOMINATOR | DATE

List the individuals who are providing a letter of support for the nomination.

**3 LETTER OF SUPPORT 1**  
NAME (MR./MRS./MS./MISS/DR.)  
\_\_\_\_\_  
TITLE AND ORGANIZATION (IF APPLICABLE)  
\_\_\_\_\_  
ADDRESS  
\_\_\_\_\_  
CITY/TOWN/PROVINCE/POSTAL CODE  
\_\_\_\_\_  
DAYTIME/CELL PHONE | EMAIL  
\_\_\_\_\_  
Please provide your relationship to the nominee and also indicate how long you have known the nominee.  
\_\_\_\_\_

**4 LETTER OF SUPPORT 2**  
NAME (MR./MRS./MS./MISS/DR.)  
\_\_\_\_\_  
TITLE AND ORGANIZATION (IF APPLICABLE)  
\_\_\_\_\_  
ADDRESS  
\_\_\_\_\_  
CITY/TOWN/PROVINCE/POSTAL CODE  
\_\_\_\_\_  
DAYTIME/CELL PHONE | EMAIL  
\_\_\_\_\_  
Please provide your relationship to the nominee and also indicate how long you have known the nominee.  
\_\_\_\_\_

Nomination deadline: November 15

YOUR COMPLETED NOMINATION PACKAGE MUST INCLUDE:

1. Completed nomination form
2. Three letters: (*maximum 500 words each*)
  - A letter from the nominator giving the reasons for nomination.
  - Two letters of support for the nominee from other individuals or organizations that describe the value and impact of the contributions of the individual.
3. Brief biographical overview of the nominee as it relates to the nomination.
4. Optional: Up to five pages of additional material about your nominee.
5. Please do not send submission packages in binders or folders.

FOR MORE INFORMATION:

Visit Frequently Asked Questions:

[www.bcachievement.com/community/info](http://www.bcachievement.com/community/info)

Contact:

Tel: 604.261.9777 or Toll Free: 1.866.882.6088

Email: [info@bcachievement.com](mailto:info@bcachievement.com)

Website: [www.bcachievement.com](http://www.bcachievement.com)

MAILING INFORMATION:

Mail or courier completed nomination package to:  
BC Community Achievement Awards  
c/o 6209 Angus Drive  
Vancouver, BC V6M 3P2

*Please note that it is the responsibility of the nominator to ensure that the nomination is complete, including the receipt of support letters by the deadline. All material received will be kept confidential.*

Privacy Policy

The British Columbia Achievement Foundation is committed to protecting the privacy of people through responsible management of information received. Nominations are confidential between the nominator and the Awards program.

*You may view the complete privacy policy at [www.bcachievement.com](http://www.bcachievement.com) or by calling the office for a copy.*

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## British Columbia Community Achievement Awards

*"The British Columbia Community Achievement Awards celebrate British Columbians who enrich our great Province. I invite you to nominate people within your community whose spirit, imagination, dedication and commitment have truly made a difference."*

Hon. Christy Clark  
Premier of British Columbia  
Board Member, BC Achievement Foundation

For more information about the awards, please contact the BC Achievement Foundation.

Tel: 604.261.9777 or  
Toll-Free 1.866.882.6088  
Email: [info@bcachievement.com](mailto:info@bcachievement.com)  
Website: [www.bcachievement.com](http://www.bcachievement.com)

### BRITISH COLUMBIA ACHIEVEMENT FOUNDATION

BC Community Achievement Awards  
BC National Award for Canadian Non-Fiction  
Carter Wosk BC Creative Achievement Awards  
BC Creative Achievement Awards for First Nations' Art  
BC Aboriginal Business Awards



*2013 Community Achievement Award recipients with Her Honour, The Honourable Judith Guichon, OBC, Lieutenant Governor of British Columbia, Hon. Ida Chong, BC Achievement Foundation chair Keith Mitchell, QC and board members Olga Ilich and Ron Lou-Poy, QC. Also shown is Patricia Graham representing the Award's sponsor, Postmedia Network.*

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ACHIEVEMENT FOUNDATION





VILLAGE OF HARRISON HOT SPRINGS

REPORT TO COUNCIL

TO: Mayor and Council DATE: August 27, 2013
FROM: Debra Key, Deputy Chief Administrative Officer/CO FILE: 2280-20-03-01
SUBJECT: Agreement for Mutual Aid Fire Protection – DoK and VHHS

ISSUE: To amend the current Agreement for Mutual Aid Fire Protection

BACKGROUND:

Since the parties entered into an agreement for mutual aid fire protection, there has been some confusion as to the response requirements for fires occurring on Rockwell Drive within the municipality of the District of Kent.

In an effort to clarify any misunderstanding of the provision under section 4 of the current agreement, a new agreement has now been drafted to reflect the automatic call out as requested by Fire Underwriters Survey engaging both fire departments to respond immediately to all fires in the Rockwell Drive area.

Accordingly, Provision 4 of the attached Agreement clearly identifies the level of response requirements by defining the "Response on Rockwell Drive" as outlined in Schedule "A".

RECOMMENDATION:

THAT the new Agreement for Mutual Aid Fire Protection, including Schedule "A" between the District of Kent and Village of Harrison Hot Springs be approved.

Respectfully submitted for your consideration;

[Signature]
Debra Key
Deputy Chief Administrative Officer/CO

DIRECTOR OF FINANCE COMMENTS:

[Signature]
Dale Courtice
Director of Finance

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

[Signature]
Ian Crane
Chief Administrative Officer



The request for assistance from the responding Fire Department shall be given by the Officer in Charge.

3. Assistance shall be provided by the other party if the equipment and personnel request are not required for service in the assisting party's area of responsibility.
4. For any fires, structure fires, or fire alarms on Rockwell Drive within the District boundaries, both fire departments shall respond simultaneously as outlined in Schedule "A".
5. The inability on the part of either Fire Department to provide such mutual aid assistance, when requested in accordance with the provisions of this Agreement, shall not create any financial or legal liability for the party unable to provide the mutual aid assistance requested.
6. Emergency equipment and personnel of the assisting party shall be under the direction and at the discretion of the Fire Chief, or Officer in Charge, of the requesting party who shall then direct the personnel and equipment under his jurisdiction provided however that the assisting personnel and equipment may be recalled to respond to an emergency arising within its own jurisdiction.
7. Neither party to this Agreement shall be liable for any loss or damage occasioned to the equipment of the other party. It is further understood and agreed by and between the parties hereto that liability claims arising out of activities under this Agreement shall be the responsibility of the party in which jurisdiction they occur.
8. No charge shall be levied for services rendered under this Agreement between the parties to this Agreement unless when the Fire Department responding to the Municipality within which an incident occurred:
  - a) The Fire Department within the District or the Village does not respond to the incident; or
  - b) The Fire Department within the Municipality which an incident has occurred does not have the sufficient personnel to control the emergency incident.
9. If charges are applicable as set out in Section 8 above, the rates payable for the use of equipment and personnel shall be in accordance with the following:
  - a) Engine with crew - \$300 per hour or any portion thereof;
  - b) Tender with crew - \$200 per hour or any portion thereof;
  - c) Rescue with crew - \$250 per hour or any portion thereof; and
  - d) Duty with crew - \$100 per hour or any portion thereof.

In addition to the hourly rates outlined in this Section, both parties acknowledge that a minimum of one (1) hour will be charged per incident.

10. Rates shall be reviewed from time to time and may be revised by mutual agreement of both parties.

11. Each party requesting or accepting emergency resources under this Agreement shall be responsible for and indemnify the party that provided the emergency resources from and against all claims, demands, loss, costs, damages, actions, suits, or other proceedings.
12. This Agreement may be terminated by either party upon six months written notice delivered by one party, to the other, to the respective municipal address as set out at the beginning of this Agreement.
13. This Agreement shall be binding upon and shall enure to the benefit of the parties hereto and their successors assigns.

IN WITNESS WHEREOF the parties hereto have set their hands and seals on the day and in the year first written above.

THE CORPORATE SEAL OF THE )  
DISTRICT OF KENT was affixed )  
hereto in the presence of: )  
)  
)  
\_\_\_\_\_)  
John Van Laerhoven, Mayor )  
)  
)  
\_\_\_\_\_)  
Wallace Mah, )  
Chief Administrative Officer )

C/S

THE CORPORATE SEAL OF THE )  
VILLAGE OF HARRISON HOT )  
SPRINGS was affixed hereto in the )  
presence of: )  
)  
)  
\_\_\_\_\_)  
Leo Facio, Mayor )  
)  
)  
\_\_\_\_\_)  
Debra Key, )  
Corporate Officer )

C/S

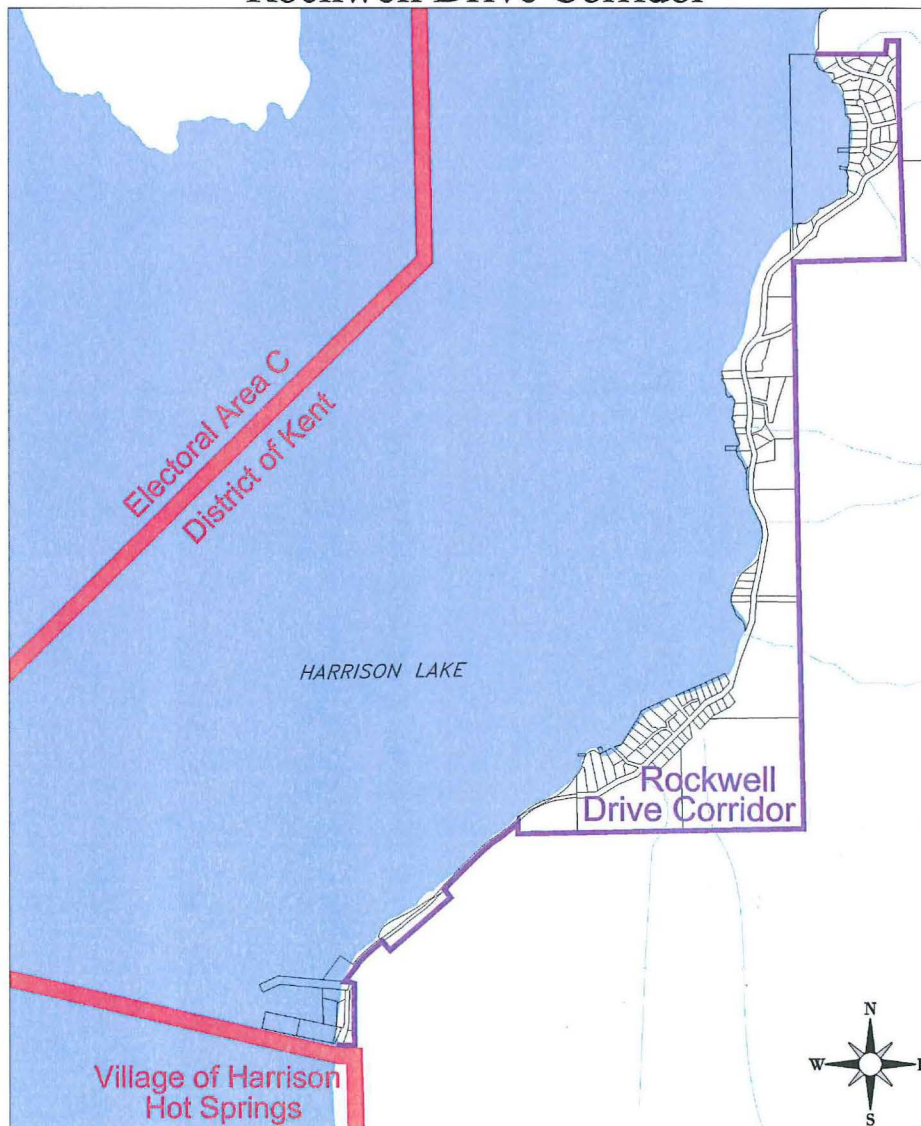
SCHEDULE "A"

Response on Rockwell Drive

The level of response of all fires, structure fires, or fire alarms on Rockwell Drive (see map below) within the District boundaries is considered to be automatic aid in that the Village of Harrison Hot Springs Fire Department is paged out simultaneously with the District of Kent Fire Department.

The first arriving Fire Department on scene will establish command and assess the scene. The District Fire Department when on scene will become the Primary Fire Department in charge of the scene.

Schedule A  
"Rockwell Drive Corridor"







**RECOMMENDATION:**

THAT Council approve the issuance of a Development Variance Permit for the Village of Harrison Hot Springs to vary Zoning Bylaw No. 1020, 2012, Village Community and Institutional Zone P-1, Section .4)(1)(1.1) Permitted Uses, *Front Lot Line* Setback by reducing the minimum setback of 6 metres to 4.5 metres and the *Interior side lot line* setback of 6 metres to 1.5 metres.

Respectfully submitted for your consideration;

  
\_\_\_\_\_  
Debra Key  
Deputy Chief Administrative Officer/  
Corporate Officer

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**

  
\_\_\_\_\_  
Ian Crane  
Chief Administrative Officer







## VILLAGE OF HARRISON HOT SPRINGS

### REPORT TO COUNCIL

**TO:** Mayor and Council **DATE:** September 25, 2013

**FROM:** Debra Key, Deputy Chief Administrative Officer/Corporate Officer **FILE:** 3060-20-63

**SUBJECT:** Development Permit – Rockwell Drive - Block Fr. except Plan 251, 9656, 9786, 27133, 38836, 48818, 53383, 66843, 66844, 66845, 66846, 70213, except PL: LMP 10582

---

#### **ISSUE:**

To approve the issuance of a Development Permit for Wilmark Homes Ltd. and Homecraft Construction Ltd.

#### **BACKGROUND:**

Wilmark Homes Ltd. and Homecraft Construction Ltd. have made application to subdivide lands to facilitate a three lot subdivision. The lands are within the Geotechnical Hazards Development Permit Area which requires a report by a qualified geotechnical engineer in respect to potential geotechnical hazards of building in proximity to the steep lands along the east side of the Village.

The applicant retained the services of a geotechnical engineer to undertake a geotechnical hazard assessment and have provided an in depth report that makes recommendations as to building, siting, grading, stormwater and wastewater management, vegetation and access on and to the lands with respect to the potential subdivision.

The Geotechnical Report indicates that the land use meets the acceptable criteria and the proposed subdivision site is safe for the intended use, in accordance with conclusions and recommendations and will form part of the subdivision approval process.

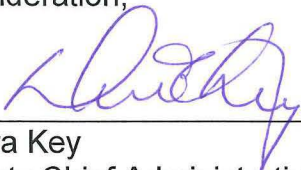
#### **POLICY CONSIDERATIONS:**

A resolution of Council is required to approve the Development Permit.

**RECOMMENDATION:**

THAT Council approve the issuance of Development Permit DP01/13 for a portion of the lands legally known as Block Fr. except Plan 251, 9656, 9786, 27133, 38836, 48818, 53383, 66843, 66844, 66845, 66846, 70213, except PL: LMP 10582 located on Rockwell Drive.

Respectfully submitted for your consideration;



---

Debra Key  
Deputy Chief Administrative Officer/  
Corporate Officer

**CHIEF ADMINISTRATIVE OFFICER COMMENTS:**



---

Ian Crane  
Chief Administrative Officer

**VILLAGE OF HARRISON HOT SPRINGS**  
**DEVELOPMENT PERMIT NO. DP 01/13**

1. This Development Permit No. 01/13 is issued to:

WILMARK HOMES LTD., INC. NO. 199454  
33677 Arcadian Way  
Abbotsford, BC V2S 7T4

(as to an undivided ½ interest)

HEMECRAFT CONSTRUCTION LTD., INC. NO. 207043  
33677 Arcadian Way  
Abbotsford, BC V2S 7T4

(as to an undivided ½ interest)

as the owners (the "Permittees") and shall apply only to that certain parcel or tract of land within the Village of Harrison Hot Springs (the "Village") described below, and any and all buildings, structures, and other development thereon:

Parcel Identifier: 002-102-234

Block Fr. except Plan 251, 9656, 9786, 27133, 38836, 48818, 53383,  
66843, 66844, 66845, 66846, 70213, except PL: LMP 10582.

(the "Lands")

Civic Address: Rockwell Drive, Harrison Hot Springs, BC

2. This Development Permit ("DP") is issued pursuant to the *Local Government Act* and the applicable bylaws of the Village and is issued subject to compliance with all of the bylaws of the Village, except as specifically varied or supplemented by this Permit.
3. The following DP terms and conditions shall apply to the Lands:
- 3.1 Development considerations shall follow the recommendations as identified in the Geotechnical Report prepared by Fraser Valley Engineering Ltd. dated July 10, 2013.
4. This Permit does not constitute subdivision approval or a Building Permit and does not entitle the Permittee to undertake any work without the necessary approvals or permits. Site work must be in compliance with the above noted geotechnical report.

- 5. If works defined in this Permit are not substantially commenced within two years of the date of issuance of this Permit, this Permit expires.
- 6. AUTHORIZING RESOLUTION PASSED by Village of Harrison Hot Springs Council on \_\_\_\_\_, 2013.

THE TERMS AND CONDITIONS UPON WHICH THIS PERMIT IS ISSUED ARE HEREBY ACKNOWLEDGED.

\_\_\_\_\_  
WILMARK HOMES LTD., INC. NO. 199454

\_\_\_\_\_  
HOMECRAFT CONSTRUCTION LTD., INC. NO. 207043

THIS PERMIT IS ISSUED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

The Corporate Seal of the VILLAGE OF )  
HARRISON HOT SPRINGS was hereunto )  
Affixed in the presence of: )  
)  
)

\_\_\_\_\_)  
Mayor )  
)  
)  
\_\_\_\_\_)  
Corporate Officer )  
)

Attachments:







VILLAGE OF HARRISON HOT SPRINGS  
BYLAW NO. 1043

A bylaw to amend Village of Harrison Hot Springs  
Zoning Bylaw 1020, 2012

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Zoning Bylaw No. 1020, 2012, the Zoning Bylaw for the Village of Harrison Hot Springs, as adopted January 7th, 2013;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

CITATION

- 1. This Bylaw may be cited for all purposes as the "Village of Harrison Hot Springs Zoning Bylaw Amendment Bylaw No. 1043, 2013".

MAP AMENDMENT

- 2. That:
  - (a) Schedule A, the Zoning Map of the Village of Harrison Hot Springs Bylaw No. 1020, be amended by rezoning the lands located at 571 Echo Avenue, legally described as Parcel A (H62901E) Lot 15, Block 5, Section 13, Township 4, Range 29, West of the Sixth Meridian, New Westminster District Plant 251, outlined in heavy black outline and cross-hatched on Schedule 1 of this Bylaw from **Low Density Residential (Conventional Lot) – R-1** zone to **Low Density Residential 3 (Small Lot) – R-3** zone; and,
  - (b) the map appended hereto designated as Schedule 1 showing such amendment is an integral part of this Bylaw.

READ A FIRST TIME THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2013

READ A SECOND TIME THIS 9<sup>th</sup> DAY OF SEPTEMBER, 2013

A PUBLIC HEARING WAS HELD ON THE DAY OF , 2013

READ A THIRD TIME THIS DAY OF , 2013

ADOPTED THIS DAY OF , 2013

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

Bylaw No. 1043, 2013  
Schedule 1

