



NOTICE OF MEETING AND AGENDA REGULAR COUNCIL MEETING AND SPECIAL CLOSED COUNCIL MEETING

Monday, June 3, 2024, 7:00 PM
Memorial Hall, 290 Esplanade Avenue,
Harrison Hot Springs, BC V0M 1K0

THIS MEETING WILL BE CONDUCTED IN-PERSON AND VIA ZOOM VIDEO CONFERENCE

1. CALL TO ORDER	
Meeting called to order by Mayor Wood Acknowledgement of Sts'ailes traditional territory.	
2. INTRODUCTION OF LATE ITEMS	
3. APPROVAL OF AGENDA	
4. ADOPTION OF COUNCIL MINUTES	
(a) THAT the Special Council Meeting Minutes of May 21, 2024 be adopted.	Page 1
(b) THAT the Regular Council Meeting Minutes of May 21, 2024 be adopted.	Page 5
(c) THAT the Special Council Meeting Minutes of May 27, 2024 be adopted.	Page 11
5. BUSINESS ARISING FROM THE MINUTES	
6. CONSENT AGENDA	
i. Bylaws	
ii. Agreements	
iii. Committee/ Commission Minutes	(a) Age-Friendly Committee Meeting Minutes of April 18, 2024 Page 21
iv. Correspondence	(a) Letter dated May 8, 2024 from UBCM Re: 2024 LMLGA Resolutions Page 25
	(b) Email dated May 14, 2024 from Sunni Manihani Re: Rezoning Application – 421 Emerald Avenue Page 27
	(c) Emails dated May 21, 2024 from Quinn Hooper Re: State of Local Emergency Page 29
	(d) Email dated May 21, 2024 from Galen Parent Re: State of Local Emergency Page 33
	(e) Email dated May 21, 2024 from Dan Smith Re: State of Local Emergency Page 35
7. DELEGATIONS/PETITIONS	

8. CORRESPONDENCE	
(a) Public Concern Form from Tanya Zentner dated May 27, 2024 Re: Surf Lake	Page 37
(b) Email from Josh Maurer dated May 29, 2024 Re: Surf Lake	Page 39
9. BUSINESS ARISING FROM CORRESPONDENCE	
10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS	
(a) Report of the Age-Friendly Committee dated June 3, 2024	Page 43
11. REPORTS FROM MAYOR	
12. REPORTS FROM STAFF	
(a) Report of Community Services Manager dated June 3, 2024 Re: Local Government Infrastructure Planning Grant Program Recommendation: THAT Council authorize staff to apply for the Local Government Infrastructure Planning Grant Program for up to a maximum of \$10,000 to go towards obtaining a Liquid Waste Master Plan.	Page 47
(b) Report of Director of Operations dated June 3, 2024 Re: Lagoon Walkway – Contract Award Recommendation: THAT the Director of Operations’ report dated June 3rd, 2024 regarding the Lagoon Walkway contract award to Timbro Construction be received for information.	Page 49
(c) Report of Director of Operations dated June 3, 2024 Re: Lift Station #1 – Contract Award Recommendation: THAT the Director of Operations’ report dated June 3rd, 2024 regarding the Lift Station #1 contract award to Timbro Construction be received for information.	Page 51
13. BYLAWS	
(a) Zoning Amendment Bylaw No. 1208, 2024 Recommendations:	Page 53

THAT Zoning Amendment Bylaw No. 1208, 2024 be introduced and given first reading; and

THAT Zoning Amendment Bylaw No. 1208, 2024 be given second and third readings.

14. NEW BUSINESS

- (a) New Business from Councillor Allen
Re: Crosswalk Markings

Recommendation:

WHEREAS public safety is a primary responsibility of the Village; and

WHEREAS the pedestrian crosswalks near the Village plaza are not properly marked with white stripes; and

WHEREAS this causes confusion between motorists and pedestrians because of the absence of such clear road markings, therefore be it resolved

THAT staff be instructed to mark these three pedestrian crossings with white stripes to clearly identify them as crosswalks; and

THAT staff be instructed to mark all other crosswalks in the area of the Esplanade as soon as weather permits.

- (b) New Business from Councillor Allen
Re: Vegetation at Beachfront

Recommendation:

WHEREAS the Village's Official Community Plan Bylaw No. 1184, 2022 calls for views from the Esplanade out and across Harrison Lake be preserved; and

WHEREAS a lot of weed trees including scrub willows have been allowed to grow on the Village's beach areas, obstructing these valuable views; and

WHEREAS the park area in front of the Harrison Hot Springs Resort has become infested with Japanese Knotweed, Himalayan Blackberry and other vegetation thus obstructing the lake views, therefore be it resolved

THAT staff be instructed to root out and remove all vegetation on the lake side at the west side of the lagoon; and

THAT staff be instructed to take the necessary action to clean up the park operated by the Harrison Hot Springs Resort in front of their entrance on the beachfront.

15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

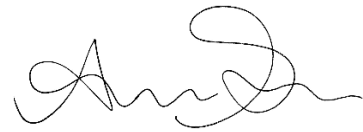
16. RESOLUTION TO EXCLUDE THE PUBLIC

Recommendation:

THAT pursuant to Sections 90 and 92 of the *Community Charter*, this Special Meeting of Council be closed to the public as the subject matter being considered relates to the following:

Section 90(1)(a) - personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

17. ADJOURNMENT TO SPECIAL CLOSED COUNCIL MEETING



Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

DATE: Tuesday, May 21, 2024
TIME: 10:00 a.m.
PLACE: Council Chambers, Village Office
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Ed Wood
Councillor John Allen
Councillor Leo Facio
Councillor Allan Jackson
Councillor Michie Vidal

Corporate Officer, Amanda Graham
Chief Financial Officer, Scott Schultz
Community Services Manager, Christy Ovens

ABSENT:

1. CALL TO ORDER

Mayor Wood called the meeting to order at 10:16 a.m.
Mayor Wood acknowledged the traditional territory of Sts'ailes.

Moved by Councillor Facio
Seconded by Councillor Vidal

THAT notice of the May 21, 2024 Special Council Meeting be waived by unanimous vote of all council members pursuant to section 127(4) of the *Community Charter*.

**CARRIED
UNANIMOUSLY**
SC-2024-05-01

2. INTRODUCTION OF LATE ITEMS

None.

3. APPROVAL OF AGENDA

Moved by Councillor Vidal
Seconded by Councillor Allen

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**
SC-2024-05-02

4. ITEMS FOR DISCUSSION

(a) Verbal Report from Mayor Wood regarding State of Local Emergency

Mayor Wood reported that there is a significant threat of an interface fire in the Village of Harrison Hot Springs, and he has therefore declared a State of Local Emergency pursuant to section 95(1) of the *Emergency and Disaster Management Act*.

The Corporate Officer read out the declaration of State of Local Emergency. Mayor Wood reported on the following:

- Sts'ailes has been engaged and a meeting with Chief Leon has been requested
- On May 17, 2024 Mayors across the province attended a Zoom meeting with the Minister of Emergency Management and Climate Readiness
- There are currently 4850 people evacuated in the province due to wildfires
- Snowpack levels are low, rainfall is lower than average and there is a forecast of above seasonal temperatures
- The declaration is a proactive measure
- There can be 20,000 people in this resort community and no fuel management has been done to date
- Mayor Wood has signed two contracts

Council began to discuss the agreements that were entered into. Councillor Allen raised a point of order that the Mayor must be permitted to speak.

Mayor Wood continued to report on the following:

- Mayor Wood has entered into an agreement with Sensenet for early wildfire detection technology
- Mayor Wood has entered into an agreement with a Registered Professional Forester to clear a pathway of 50 metres along McCombs Drive from McPherson Road to approximately Cottonwood Avenue
- There have been seven local fires already this year

Moved by Councillor Allen
Seconded by Mayor Wood

THAT the Mayor's verbal report dated May 21, 2024 regarding the State of Local Emergency be received for information.

CARRIED
UNANIMOUSLY
SC-2024-05-03

Councillor Vidal advised that this appears to be a retaliatory action against a senior member of staff.

Councillor Allen raised a point of order that Council cannot discuss personnel in an open meeting.

5. RESOLUTION TO EXCLUDE THE PUBLIC

Moved by Councillor Allen
Seconded by Councillor Facio

THAT pursuant to section 90 and 92 of the *Community Charter*, this Special Meeting of Council be closed to the public as the subject matter being considered relates to the following:

- Section 90(1)(a) – personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

**CARRIED
UNANIMOUSLY**
SC-2024-05-04

6. ADJOURNMENT

Moved by Councillor Allen
Seconded by Councillor Vidal

THAT the meeting be adjourned at 10:38 am to a Special Closed meeting.

**CARRIED
UNANIMOUSLY**
SC-2024-05-05

Ed Wood
Mayor

Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: Tuesday, May 21, 2024
TIME: 7:00 p.m.
PLACE: Council Chambers, Memorial Hall
290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Ed Wood
Councillor John Allen
Councillor Leo Facio
Councillor Allan Jackson
Councillor Michie Vidal

Corporate Officer, Amanda Graham
Chief Financial Officer, Scott Schultz
Community Services Manager, Christy Ovens
Planning Consultant, Ken Cossey

ABSENT:

1. CALL TO ORDER

Mayor Wood called the meeting to order at 7:00 p.m.
Mayor Wood acknowledged the traditional territory of Sts'ailes.

2. INTRODUCTION OF LATE ITEMS

Moved by Councillor Jackson
Seconded by Councillor Facio

THAT "Rescinding the State of Local Emergency" be added as New Business item 14(a).

CARRIED
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN
RC-2024-05-24

3. APPROVAL OF AGENDA

Moved by Councillor Jackson
Seconded by Councillor Vidal

THAT the agenda be approved as amended.

CARRIED
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN
RC-2024-05-25

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4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Jackson
Seconded by Councillor Vidal

THAT the Special Council Meeting Minutes of April 25, 2024 be adopted.

CARRIED
UNANIMOUSLY
RC-2024-05-26

Moved by Councillor Jackson
Seconded by Councillor Allen

THAT the Special Council Meeting Minutes of April 30, 2024 be adopted.

CARRIED
OPPOSED BY COUNCILLOR FACIO
RC-2024-05-27

Moved by Councillor Jackson
Seconded by Councillor Vidal

THAT the Regular Council Meeting Minutes of May 6, 2024 be adopted.

CARRIED
UNANIMOUSLY
RC-2024-05-28

5. BUSINESS ARISING FROM THE MINUTES

Councillor Facio requested clarification on page 15 of the agenda package, from the Regular Council Meeting Minutes of May 6, 2024, item 12(b) regarding counting Councillor Vidal's votes after she had been ordered removed from the meeting by Mayor Wood.

Councillor Allen raised a point of order that if Councillor Facio is referring to an error in the minutes, that should have been dealt with during adoption of the minutes. The Corporate Officer provided clarification that this was not an error in the minutes, and Councillor Vidal's vote was counted for the motion to adjourn at 9:25 p.m. Mayor Wood stated that Councillor Vidal could not request an appeal as she had already been ordered removed from the meeting and the minutes have already been approved.

Councillor Vidal read out section 6(j) of Council Procedure Bylaw No. 1164, 2021. Mayor Wood deemed Councillor Vidal removed from the meeting. Councillor Vidal left her seat to address the gallery. Councillor Allen left his seat to address the gallery.

Councillors Allen and Vidal resumed their seats.

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Moved by Mayor Wood
Seconded by Councillor Allen

THAT the meeting be adjourned at 7:29 p.m.

MOTION FAILED
OPPOSED BY COUNCILLORS FACIO AND JACKSON

Councillor Vidal was present and voted in opposition of the above motion, however, Mayor Wood did not count her vote as she had been ordered removed from the meeting.

6. CONSENT AGENDA

- iii. (a) Environmental Advisory Committee Meeting Minutes of April 10, 2024
- iv. (a) Email dated April 15, 2024 from Harrison Watersports
Re: Harrison Watersports
- (b) Letter dated April 30, 2024 from BC Rural Health Network
Re: Request for Support – Endorse R5
- (c) Letter dated May 6, 2024 from District of Logan Lake to Premier Eby
Re: Support for Bill-34

Moved by Councillor Allen
Seconded by Councillor Facio

THAT the consent agenda be received.

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT item 6(iv)(a) – Email dated April 15, 2024 from Harrison Watersports be moved from the Consent Agenda to Correspondence.

CARRIED
OPPOSED BY COUNCILLOR ALLEN
RC-2024-05-29

Council voted on the main motion.

CARRIED
OPPOSED BY COUNCILLOR ALLEN
RC-2024-05-30

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7. **DELEGATIONS/PETITIONS**

None.

8. **CORRESPONDENCE**

- (a) Letter dated May 15, 2024 from Fire Chief Genest
Re: SenseNet

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT the letter from Fire Chief Genest re: SenseNet be received.

**CARRIED
UNANIMOUSLY**
RC-2024-05-31

- (b) Email dated April 15, 2024 from Harrison Watersports
Re: Harrison Watersports

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT the email dated April 15, 2024 from Harrison Watersports re: Harrison Watersports be received.

**CARRIED
UNANIMOUSLY**
RC-2024-05-32

9. **BUSINESS ARISING FROM CORRESPONDENCE**

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT staff arrange a Special Council Meeting to discuss the Harrison Watersports proposal.

During discussion of the above motion, Mayor Wood did not allow Councillor Vidal to speak stating that she had been ordered removed from the meeting. Councillor Vidal stated that the Mayor cannot arbitrarily censor a Councillor without a vote of Council, and that she is present and her vote should count.

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Moved by Mayor Wood
Seconded by Councillor Allen

THAT the meeting be adjourned at 7:50 p.m.

CARRIED
OPPOSED BY COUNCILLOR FACIO
RC-2024-05-33

Councillor Vidal was present and voted in opposition of the above motion, however, Mayor Wood did not count her vote as she had been ordered removed from the meeting. Following the result of the voting for the above motion being called, there was a dispute regarding whether Councillor Jackson voted in favour or in opposition of the motion and whether the meeting was adjourned.

Councillor Vidal stated that there is still a quorum and made a motion seconded by Councillor Jackson that Deputy Mayor Facio chair the remainder of the meeting. Councillors Jackson, Facio and Vidal voted in favour of the motion. Mayor Wood and Councillor Allen did not vote.

Council gradually vacated their seats and by 8:00 p.m., there was no longer a quorum.

Ed Wood
Mayor

Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE SPECIAL MEETING OF COUNCIL**

DATE: Monday, May 27, 2024
TIME: 9:00 a.m.
PLACE: Council Chambers, Memorial Hall
290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Ed Wood
Councillor John Allen
Councillor Leo Facio
Councillor Allan Jackson
Councillor Michie Vidal

Corporate Officer, Amanda Graham
Chief Financial Officer, Scott Schultz
Community Services Manager, Christy Ovens
Director of Operations, Jace Hodgson
Fire Chief, Curtis Genest
Planning Consultant, Ken Cossey

ABSENT:

1. CALL TO ORDER

Mayor Wood called the meeting to order at 9:00 a.m.
Mayor Wood acknowledged the traditional territory of Sts'ailes.

2. INTRODUCTION OF LATE ITEMS

- Request from Councillor Facio that Council go into a closed meeting under section 90(1)(a) of the *Community Charter* immediately following the May 27, 2024 Special Council Meeting

Councillor Allen raised a point of order stating his objection to this late item.

Mayor Wood advised that a two thirds vote is required to add a late item to a Special Council Meeting.

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT Council suspend the rules of Council Procedure Bylaw No. 1164, 2021 to allow for a closed meeting immediately following the Special Council Meeting on May 27, 2024.

Councillor Allen raised a point of order stating that Councillor Facio is out of order by having identified the individual to be discussed in a closed session.

Council voted on the motion.

**MOTION FAILED REQUIRING TWO THIRDS VOTE
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN**

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3. **APPROVAL OF AGENDA**

Moved by Councillor Jackson
Seconded by Councillor Vidal

THAT the agenda be approved.

CARRIED
UNANIMOUSLY
SC-2024-05-06

4. **NEW BUSINESS**

- (a) State of Local Emergency
Report of Chief Administrative Officer dated May 21, 2024
Re: SenseNet Update

Moved by Councillor Allen
Seconded by Mayor Wood

THAT Council approve the two agreements entered into by Mayor Wood for the SenseNet sensors and the forest treatment prescription.

CARRIED
OPPOSED BY COUNCILLORS FACIO AND VIDAL
SC-2024-05-07

Moved by Councillor Allen
Seconded by Councillor Jackson

THAT the funding source for the SenseNet and Registered Professional Forester agreements be taken from general reserves.

CARRIED
OPPOSED BY COUNCILLORS FACIO AND VIDAL
SC-2024-05-08

5. **CORRESPONDENCE**

The following items of correspondence were received by Council resolution at the May 21, 2024 Regular Council Meeting, however, discussion under "Business Arising from Correspondence" was not completed prior to meeting adjournment.

- (a) Letter dated May 15, 2024 from Fire Chief Genest
Re: SenseNet
- (a) Email dated April 15, 2024 from Harrison Watersports
Re: Harrison Watersports

6. BUSINESS ARISING FROM CORRESPONDENCE

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT staff arrange a Special Council meeting with Harrison Watersports to discuss further options that may be available to them for moorage.

Amendment moved by Councillor Facio
Seconded by Councillor Jackson

THAT the meeting with Harrison Watersports be referred to a Committee of the Whole.

CARRIED
OPPOSED BY COUNCILLOR ALLEN
SC-2024-05-09

Council voted on the original motion as amended.

CARRIED
UNANIMOUSLY
SC-2024-05-10

7. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

(a) Report of Environmental Advisory Committee dated May 21, 2024

Moved by Mayor Wood
Seconded by Councillor Allen

THAT the following Environmental Advisory Committee recommendation be approved by Council:

THAT Council direct Staff to explore thermoplastic options to replace fish markings on the storm drains in the Village.

CARRIED
UNANIMOUSLY
SC-2024-05-11

Councillor Vidal

- Attended a Seniors' Lunch sponsored by Agassiz-Harrison Community Services on May 7, 2024
- Attended a Lower Mainland Local Government Association Executive meeting on May 13, 2024
- Community Futures North Fraser Board of Directors
 - Attended a meeting on May 21, 2024
- Corrections Canada Citizen's Advisory Committee – No Report
- Kent Harrison Joint Emergency Program Committee – No Report

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- Attended a joint training event with the Harrison Hot Springs Fire Department, Mission Fire Department and Hope Fire Department on May 26, 2024

Councillor Allen

- Harrison Agassiz Chamber of Commerce – No Report
- Agassiz-Harrison Healthy Communities – No Report
- Attended a joint training event with the Harrison Hot Springs Fire Department, Mission Fire Department and Hope Fire Department on May 26, 2024

Councillor Jackson

- Fraser Valley Regional Library Board (Municipal Director)
 - Attended a meeting
- Tourism Harrison
 - Attended a Canada Day planning meeting
- Attended a joint training event with the Harrison Hot Springs Fire Department, Mission Fire Department and Hope Fire Department on May 26, 2024

Councillor Facio

- Fraser Valley Regional District Board (Municipal Director)
 - Attended a meeting on May 9, 2024
 - Attended a meeting on May 16, 2024
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No Report
- Attended a joint training event with the Harrison Hot Springs Fire Department, Mission Fire Department and Hope Fire Department on May 26, 2024

8. REPORT FROM MAYOR

None.

9. REPORTS FROM STAFF

- (a) Report of Corporate Officer dated May 21, 2024
Re: Release of Legal Invoices

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT the Corporate Officer's report dated May 21, 2024 attaching legal invoices identifying the subject matter and dollar amount from November 1, 2022 to March 31, 2024 be received for information.

**CARRIED
UNANIMOUSLY**
SC-2024-05-12

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- (b) Report of Community Services Manager dated May 21, 2024
Re: Accessible Playground and Shade Features – Contract Award

Moved by Councillor Facio
Secoded by Councillor Vidal

THAT the Community Services Manager's report dated May 21, 2024 regarding accessible playground and shade features contract award to Habit Systems be received for information.

CARRIED
OPPOSED BY COUNCILLOR ALLEN
SC-2024-05-13

- (c) Report of Planning Consultant dated May 21, 2024
Re: Harrison Watersports Crown Land Tenure Application

This item was previously addressed during item 6 - Business Arising from Correspondence.

- (d) Report of Planning Consultant dated May 21, 2024
Re: Development Permit – 318 Hot Springs Road

Moved by Councillor Facio
Secoded by Councillor Jackson

THAT Development Permit DP05/23 be issued to 1044018 BC Limited for the property located at 318 Hot Springs Road, Harrison Hot Springs for land legally described as:

Lot # (AE36501) Sec 13, Twn 4, Rg 29, W6M, New Westminster Land District
Plan 251

Subject to the Village receiving an irrevocable Letter of Credit in the amount of \$7,613.00.

CARRIED
UNANIMOUSLY
SC-2024-05-14

Moved by Mayor Wood
Secoded by Councillor Facio

THAT staff be authorized to approve the business licence associated with 318 Hot Springs Road.

CARRIED
UNANIMOUSLY
SC-2024-05-15

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- (e) Report of Planning Consultant dated May 21, 2024
Re: Development Permit – 511 Lillooet Avenue

Moved by Councillor Jackson
Seconded by Councillor Facio

THAT Development Permit DP 05/22 be issued to 2118 Development Limited for property located at 511 Lillooet Avenue, Harrison Hot Springs for land legally described as:

Lot A, Sec 13, Twp 4, Rg 29, W6M, New Westminster District Plan EPP 108940
Subject to the following;

- a) The registration of a save-harmless flood covenant that is acceptable to the Village, be placed on title;
- b) For the installation of or the placement of any signs on the building or structure, the applicant must follow the requirements as outlined in the Village of Harrison Hot Springs Sign Bylaw No. 1126, 2018, as amended from time to time. To start this process, a Comprehensive Sign Plan application must be submitted, and approved by the Village;
- c) The pending Zoning Bylaw text amendments, associated with this site, are approved;
- d) The applicant entering into a Works and Services Agreement, to address servicing, frontage improvements, the placement of street furniture and the update to the Rendall Park washroom facilities,
- e) The applicant entering into a Works and Services Agreement to address the Landscaping requirements,
- f) The applicant entering into a covenant to address the placement of an Electric Vehicle Charging outlet, and
- g) The Village receiving an Irrevocable Letter of Credit in the amount of \$2,052,334.00.

CARRIED
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN
SC-2024-05-16

- (f) Report of Planning Consultant dated May 21, 2024
Re: Development Permit – 553 and 555 Lillooet Avenue

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT Development Permit DP 03/23 be issued to 1103593 BC Limited for property located at 533 and 555 Lillooet Avenue, Harrison Hot Springs for land legally described as:

- (i) Lot 2 Except part subdivided by Plan 70793, Sec 13 Township 4, Range 29 West of the 6th Meridian, New Westminster District Plan 59945, and

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- (ii) Lot A, Sec 13 Township 4, Range 29 West of the 6th Meridian, New Westminster District Plan 70793

Subject to the following;

- a) The Village receiving an Irrevocable Letter of Credit in the amount of \$650,353.00;
- b) The Fraser Valley Regional District issuing a Demolition Permit for any building or structures on the proposed site;
- c) The provision of at least one electric vehicle charging outlet being installed on the proposed site;
- d) The Village being provided with a copy of the Ministry of Transportation and Infrastructure access permit;
- e) The provision of a covenant indicating that the applicant must provide at least 4 accessible Parking Stalls, that are the closest to the proposed development;
- f) A Comprehensive Sign permit being issued by the Village;
- g) The applicant entering into a Works and Services Agreement for utilities and frontage improvements with the Village;
- h) The applicant entering into a Landscaping Agreement with the Village;
- i) The applicant entering into a flood plain covenant;
- j) The application be referred to the Village's Fire Department for their comments and recommendations. Any recommendations must be included in the Planning Review stage on the issuance of a building permit; and
- k) A report prepared by a competent professional with at least 10 years of professional experience, and accepted by the Village, that addresses:
 - i. The estimation on the demand to be generated by the proposed development for water, and sewer services and in the case of any phased development, by each phase of the development;
 - ii. An analysis of the existing community water system and the existing community sewer system and outlining the options available for the supply and delivery of water and the provision of sewer services to the proposed development;
 - iii. An estimation of the amount of additional surface drainage that could be generated by the proposed development and the options available for on-site retention/absorption, collection, storage, and dispersal of such drainage;
 - iv. Identification of, if applicable, the new capital works required for the proposed development for water, sewer, and the drainage systems and their cost and the potential funding sources for these expenditures.

Amendment moved by Mayor Wood
Seconded by Councillor Allen

THAT the issuance of a Development Permit for 553 and 555 Lillooet Avenue be referred back to staff to address comments made by Councillor Facio and Councillor Allen.

**CARRIED
UNANIMOUSLY**
SC-2024-05-17

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10. BYLAWS

- (a) Report of Corporate Officer dated May 21, 2024
Re: Discharge of Firearms Bylaw 1207, 2024

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT Discharge of Firearms Bylaw No. 1207, 2024 be adopted.

CARRIED
OPPOSED BY COUNCILLOR ALLEN
SC-2024-05-18

- (b) Report of Planning Consultant dated May 21, 2024
Re: Small-Scale Multi-Unit Housing Requirements

Moved by Councillor Jackson
Seconded by Councillor Facio

THAT Council direct staff to apply for an exemption on the prescribed number of housing units on a given lot, commonly referred to as Site Standards B and C; and

THAT Council direct staff to post the required public notice for the adoption of the attached Zoning Amendment Bylaw 1208, 2024.

Moved by Mayor Wood
Seconded by Councillor Allen

THAT the Report of Planning Consultant regarding Small-Scale Multi-Unit Housing Requirements be tabled.

MOTION FAILED
OPPOSED BY COUNCILLORS FACIO, JACKSON AND VIDAL

Council voted on the original motion.

CARRIED
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN
SC-2024-05-19

11. QUESTIONS FROM THE PUBLIC

Fire Chief Genest offered clarification regarding New Business item 4(a) – Report of Chief Administrative Officer regarding SenseNet Update located on page 3 of the agenda package, paragraph 2 states the following:

“During discussions with a FD team member, it was determined that FD members will not enter the forest (crown lands) as this area falls under the BC Wildfire Service’s

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jurisdiction, therefore they would be notifying the appropriate authorities to respond accordingly. The Village FD would only be on scene to provide support.”

Fire Chief Genest stated that although it might be hard to access, the Fire Department will enter any area within the Village to conduct proper fire suppression and do as much as possible in the event of an interface wildfire.

Questions from the public were entertained.

12. ADJOURNMENT

Moved by Councillor Jackson
Seconded by Councillor Facio

THAT the meeting be adjourned at 10:53 am.

CARRIED
UNANIMOUSLY
SC-2024-05-20

Ed Wood
Mayor

Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE AGE-FRIENDLY COMMITTEE**

DATE: Thursday, April 18, 2024

TIME: 2:00 p.m.

PLACE: Council Chambers, Village Office
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Ed Wood
Peggy Arndt
Alison Douglas
Laura Lanfranchi

Amanda Graham, Corporate Officer
Christy Ovens, Community Services Manager

ABSENT:

1. CALL TO ORDER

Mayor Wood called the meeting to order at 2:02 pm.
Mayor Wood acknowledged the traditional territory of Sts'ailes.

2. INTRODUCTION OF LATE ITEMS

Late item from Alison Douglas to attach a spreadsheet to Items for Discussion 5(c) –
2015 Age-Friendly Action Plan.

3. APPROVAL OF AGENDA

Moved by Laura Lanfranchi
Seconded by Alison Douglas

THAT the agenda be approved as amended.

**CARRIED
UNANIMOUSLY**
AFC-2024-04-01

4. ADOPTION OF MINUTES

Moved by Peggy Arndt
Seconded by Laura Lanfranchi

THAT the minutes of the March 20, 2024 Age-Friendly Committee Meeting be adopted.

**CARRIED
UNANIMOUSLY**
AFC-2024-04-02

Village of Harrison Hot Springs
Minutes of the Age-Friendly Committee
April 18, 2024

5. ITEMS FOR DISCUSSION

(a) Terms of Reference

Moved by Laura Lanfranchi
Seconded by Alison Douglas

THAT the Age-Friendly Committee Terms of Reference be adopted.

**CARRIED
UNANIMOUSLY**
AFC-2024-04-03

(b) Update from the April 3, 2024 Regular Council Meeting

The Corporate Officer advised that Council unanimously approved the recommendations of the Age-Friendly Committee regarding the development of a reporting policy, allocation of \$5,000 in the budget to the Committee and putting out an additional call for Committee members.

(c) 2015 Age-Friendly Action Plan

Moved by Laura Lanfranchi
Seconded by Peggy Arndt

THAT Agassiz-Harrison Community Services be invited to attend an upcoming Age-Friendly meeting as a delegate.

**CARRIED
UNANIMOUSLY**
AFC-2024-04-04

Moved by Laura Lanfranchi
Seconded by Alison Douglas

THAT Council consider directing staff to research building a community hall with room for health services in the plans for a new Village Office.

**CARRIED
UNANIMOUSLY**
AFC-2024-04-05

Moved by Laura Lanfranchi
Seconded by Alison Douglas

THAT staff bring design options for a new public notice posting board forward to the next Age-Friendly Committee Meeting.

**CARRIED
UNANIMOUSLY**
AFC-2024-04-06

Village of Harrison Hot Springs
Minutes of the Age-Friendly Committee
April 18, 2024

Laura Lanfranchi exited Council Chambers at 3:25 pm.

(d) Community Gardens

The Corporate Officer and Community Services Manager provided an update on how Community Gardens are managed in other municipalities. Staff recently met with the organizers of the Community Gardens to assist in having them established as a formal society in order to apply for grants. Further updates to follow as the process continues.

(e) Home-Based Business Event at Memorial Hall

Alison Douglas will bring this item forward to the Harrison-Agassiz Chamber of Commerce.

(f) Office of the Seniors Advocate BC – Challenges Facing BC's Rural Seniors Report dated February 2024

6. ADJOURNMENT

Moved by Alison Douglas
Seconded by Peggy Arndt

THAT the meeting be adjourned at 3:34 p.m.

**CARRIED
UNANIMOUSLY**
AFC-2024-03-09



Ed Wood, Chair
Age-Friendly Committee



Amanda Graham
Corporate Officer

RECEIVED

MAY 16 2024

BY VILLAGE OF HARRISON HOT SPRINGS



May 8, 2024

Mayor Ed Wood
Village of Harrison Hot Springs
Box 160
Harrison Hot Springs, BC V0M 1K0

Dear Mayor Wood:

Re: 2024 LMLGA Resolution(s)

UBCM is in receipt of the attached resolution(s) endorsed by your Council. Your resolution(s) received endorsement at the 2024 LMLGA Spring Convention.

As such, the resolution(s) will be included in UBCM Resolutions Book for the 2024 UBCM Convention in September.

Please contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process, email: jjustason@ubcm.ca.

Sincerely,

A handwritten signature in black ink that reads "Mandewo".

Councillor Trish Mandewo
UBCM President

Enclosure

Routine Mammogram Screening Program

Harrison Hot Springs

Whereas access to regular routine mammogram screening is inadequate within the Province of BC;

And whereas an increasing number of women are being diagnosed with more aggressive breast cancer between the ages of thirty to forty;

And whereas early detection of breast cancer is paramount to diagnosis and treatment:

Therefore be it resolved that UBCM call upon the provincial government to increase the number of mobile mammogram screening units available to rural and remote communities;

And be it further resolved that UBCM call upon the provincial government to lower the age of MSP coverage for routine mammogram screening to the age of thirty and modify the program so that participation in the screening program can occur whether or not the person has a primary care provider.

Convention Decision:

Amanda Graham

From: Sunny Manihani [REDACTED]
Sent: May 14, 2024 8:36 PM
To: Amanda Graham
Subject: Rezoning Application - 421 Emerald Ave.

Caution! This message was sent from outside your organization.

Dear Mayor and Council,

We are the owners of 421 Emerald Ave. We have requested a change in zoning from R1 to R3 to build 2 single family houses. Our development proposal was to be introduced on April 15 but the meeting did not formally start. The May 6th regular council meeting, The Development proposal was presented to council but failed due to the 2-2 vote and that councillor Vidal was not given the opportunity to cast her vote. We are requesting that this proposal be reintroduced to council at the next regular council meeting on May 21st, so that we have a fair hearing and move forward to a public hearing.

For the Attention of Corporate officer, AMANDA GRAHAM

Your's truly,
KNK Holdings Ltd.
Sunny Manihani
Vic Ghotra
[REDACTED]

Amanda Graham

Subject: Mayor Wood's Abuse of Authority

From: Quinn Hooper [REDACTED]

Sent: Tuesday, May 21, 2024 3:18 PM

To: Ed Wood <ewood@harrisonhotsprings.ca>

Cc: Leo Facio <LFacio@harrisonhotsprings.ca>; Kalie Wiechmann <info@harrisonhotsprings.ca>; John Allen <jallen@harrisonhotsprings.ca>; Allan Jackson <ajackson@harrisonhotsprings.ca>; Michie Vidal <MVidal@harrisonhotsprings.ca>

Subject: Re: Mayor Wood's Abuse of Authority

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Mayor Wood, thank you for your response.

I would like to remind you that Sensenet was originally defeated by council. During that meeting you stated your friend Ross Buchanan was pushing for the village of Harrison Hot Springs to install this program. Mr Buchanan also signed your Mayor nomination papers so that you could run for Mayor. This appears to be a conflict of interest already.

Furthermore when you re-tabled Sensenet at a council meeting you ejected Councillor Facio who was attending via Zoom due to "connection issues" you made no further attempt to have him join the meeting by other means. So all of council were unable to vote or voice their opinions on this matter. Now you have declared a local state of emergency and increase the contract to a company recommend by your friend without the support of council.

In regards to you declaring a local state of emergency. This is completely unlawful. Harrison is not in imminent threat of wildfire. You used this tool to push your agenda through without input from council.

A local state of emergency is a tool to help communities that are impacted by real emergencies. You have used this power for fuel management and sensors. None of which would help if Harrison Hot Springs was under imminent threat of wildfire today.

You have abused your authority and negatively impacted the village. I have contacted several agencies and I truly hope you are investigated for your actions.

During your term as Mayor you have consistently come up short. You try to bully people and manipulate facts to push your personal agenda. This behaviour is now affecting the whole Village and must stop.

Quinn Hooper

On May 21, 2024, at 2:44 PM, Ed Wood <ewood@harrisonhotsprings.ca> wrote:

Hi Quinn

I always appreciate constructive criticism but I need to clarify that the contract for SenseNet was already approved by council at the April 30 council meeting. I did increase the number of sensors as recommended by the Fire Chief to cover the entire village.

The cost for the professional forester is approximately \$10,000.00

Ed Wood, Mayor

Village of Harrison Hot Springs
P.O. Box 160, 495 Hot Springs Road
Harrison Hot Springs, BC V0M1K0

Ph: 604-845-0753

Village Office: 604-796-2171

www.harrisonhotsprings.ca

On May 21, 2024, at 1:17 PM, Leo Facio <LFacio@harrisonhotsprings.ca> wrote:

Thank-you for your email.

Sent from my Galaxy

----- Original message -----

From: Quinn Hooper [REDACTED]

Date: 2024-05-21 12:22 p.m. (GMT-08:00)

To: Kalie Wiechmann <info@harrisonhotsprings.ca>

Cc: Ed Wood <ewood@harrisonhotsprings.ca>, John Allen <jallen@harrisonhotsprings.ca>, Leo Facio <LFacio@harrisonhotsprings.ca>, Allan Jackson <ajackson@harrisonhotsprings.ca>, Michie Vidal <MVidal@harrisonhotsprings.ca>

Subject: Mayor Wood's Abuse of Authority

Caution! This message was sent from outside your organization.

Hello, my name is Quinn Hooper, I live at 423 Miami River Drive, Harrison Hot Springs.

Mayor Wood's decision to declare a local state of emergency is an absolute abuse of authority. The village does not meet the criteria. There is no imminent threat of wild fire to the village at this time.

Mayor Wood stated in his press release that he has used the powers afforded to him under the local state of emergency to engage in two emergency contracts. 1) \$174,500 for Sensenet to install 100 sensors. 2) undisclosed amount of money for a Professional Registered Forester to conduct fuel management in the east sector.

Mayor Wood stated that he has engaged in these emergency contracts because "Bureaucracy and inaction of Council has hindered the Village's efforts to clear the East Sector area of fuel." This statement clearly indicates that the only reason he declared a local state of emergency

is to over ride council's decisi and he wants to get his own way. This is an absolute abuse of authority and misuse of the local state of emergency powers.

The powers afforded under the local state of emergency are designed to help communities in real emergency situations and can have an impact on residents charter rights.

Mayor Wood has abused his authority in declaring a local state of emergency for his own personal gains.

As a resident of this village, I am asking for a full investigation into the actions of Mayor Wood, including but not limited too his decision making, did the village meet the criteria to declare a local state of emergency, is there any conflict of interests in regards to the emergency contracts he awarded and if his actions were legal.

Regards

Quinn Hooper

Amanda Graham

Subject: Declaration SOLE without Council Approval

From: galen Parent [REDACTED]

Sent: Tuesday, May 21, 2024 5:02 PM

To: Kalie Wiechmann <info@harrisonhotsprings.ca>

Cc: Michie Vidal <MVidal@harrisonhotsprings.ca>; Allan Jackson <ajackson@harrisonhotsprings.ca>; Leo Facio <LFacio@harrisonhotsprings.ca>; John Allen <jallen@harrisonhotsprings.ca>; Ed Wood <ewood@harrisonhotsprings.ca>

Subject: Declaration SOLE without Council Approval

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Dear Council

I am a resident, a Vet, a Union Executive, and on a Ministers Executive Council at large.

For the Mayor to Declare a State of Emergency; when there is not actually one lends one to ask why. According to the Act 1. You need an emergency and 2. You need Council to pass it.

The Mayor is not a King.

He has taken upon himself to have unlimited powers without oversight.

This is, yet, another disgrace to the Village.

It's a method of defrauding tax payers because the Mayor cant get the money he wants through discussion and negotiation. If the meetings can't be managed, with any possible decorum of civility, declaring a SOLE is a very good example why the Mayor should resign.

I have called the Minister in charge of Civic charters and have talked to Bowinn Ma.

I am asking the Provincial Government to intervene.

Sincerely

Galen Parent
[REDACTED]

Amanda Graham

Subject: State of Local Emergency

From: Dan Smith [REDACTED]

Sent: Tuesday, May 21, 2024 6:22 PM

To: Ed Wood <ewood@harrisonhotsprings.ca>; Michie Vidal <MVidal@harrisonhotsprings.ca>; Kalie Wiechmann <info@harrisonhotsprings.ca>; John Allen <jallen@harrisonhotsprings.ca>; Leo Facio <LFacio@harrisonhotsprings.ca>; Allan Jackson <ajackson@harrisonhotsprings.ca>

Subject: State of Local Emergency

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Good evening all,

I am horrified at the Declaration of a Local State of Emergency, in clear contravention of the *Emergency and Disaster Management Act*.

There is no basis for the declaration, and the contracts illegally entered into against Council's explicit direction at prior meetings are not even going to be delivered for weeks, which means they could be considered again at Council meetings if you wanted to reconsider entering into them.

The declaration is a very clear illegal seizure of power, in contravention of the Community Charter, Local Government Act, and Emergency and Disaster Management Act.

You must override this illegal act immediately, and make clear that no such abuse will be engaged in again.

Public Concern Form

Submitted on Mon, 05/27/2024 - 19:10

Submitted by: Anonymous

Submitted values are:

name

Tanya Zentner

address

[REDACTED]

Fort St. John, BC

Email

[REDACTED]

Phone Number

[REDACTED]

Date

2024-05-27

Location of Concern

Harrison Hot Springs man made lake old or newer bigger one for a man made 'Surf Lake'

Details of Concern/Request

I saw this video and thought of how cool it would be if Harrison Hot Springs had an solar or water powered version of this (no fossil fuels to power the version /model ..nor any rusty metal) for a version of this that your community may consider to cater to locals and global tourists that would love to surf in large manmade lakes that could be great for surfers and boogie and body boarders that know or beginners can learn proper global surfers rules for water traffic etiquette to avoid accidents, collisions, & misunderstandings fuelled fights in the water, etc. it would super cool venture and massive diversification and increase to your tourist traffic for all business in the region. <https://www.facebook.com/reel/1366016747433298?mibextid=xCPwDs>

Thanks for reading and for your city counsel consideration.

Sincerely, a lady who grew up in the Fraser Valley and visited Harrison Hotsprings community a lot growing up in that region of BC, and occasionally visits from time to time.

Public Concern Form

Submitted on Mon, 05/27/2024 - 19:45

Submitted by: Anonymous

Submitted values are:

name

Tanya Zentner

Email

[REDACTED]

Phone Number

[REDACTED]

Date

2024-05-27

Location of Concern

Harrison Hot Springs community

Details of Concern/Request

this second and direct link is to accompany my earlier email to this drop box:

<https://www.surflakes.com>

I just hop that if the city or a resort owner considers this cool investment idea that would be a massive draw for new untapped revenue and increase international tourism that they ensure the concrete bottom man made lake would have a version of the surf wave machine that is A) not powered by fossil fuels, B) that all of it's metal is anti-rust coated with water proof non-toxic paint to ensure No heavy metal or metal rust bacteria get leached /leaked in to the water (similar to how newer more eco-conscious indoor wave pools are constructed and maintained) C) that lessons for beginners and Surf lake rules are mandatory & taught by adequate number of life guards that know standard or above standard global surfing & body boarding rules to teach for proper & productive water etiquette to be taught to the public to avoid potentially dangerous accidents, collisions, or fights from misunderstandings between users of the space/facility, etc. d) that its constructed in a place that the noise from when it is running (during the day) is not disruptive to near by wildlife/marine life or residents. Still it is a really awesome option for the city and local resort developers to consider with city town meeting & town counsel discussion nd approval of course.

Sincerely, former resident of your region of BC and current occasional visitor

Amanda Graham

Subject: Surf Lakes

From: Josh Maurer | Surf Lakes <joshm@surflakes.com>

Date: May 29, 2024 at 4:23:41 PM PDT

To: Ed Wood <ewood@harrisonhotsprings.ca>

Subject: Surf Lakes

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Hey Ed,

Great meeting you and having a chat this morning. Here is the YouTube link for the video I shared with you this morning, also a link to our website if you wanted to get more information. If you have some more free time the CEO and founder would like to just have a chat with you about his visit to Harrison and more ideas of how this Surf Lake could benefit the community.

Thanks again

Josh Maurer



Surf Lakes 2020 Corporate Video
youtu.be

<https://www.surflakes.com/>

Sent from my iPhone

**Josh
Maurer**
Research &
Development
Officer



M: +61 490
894 995
E:
joshm@surflakes.com |
www.surflakes.com



File No: 0360-20-03
Date: June 3, 2024

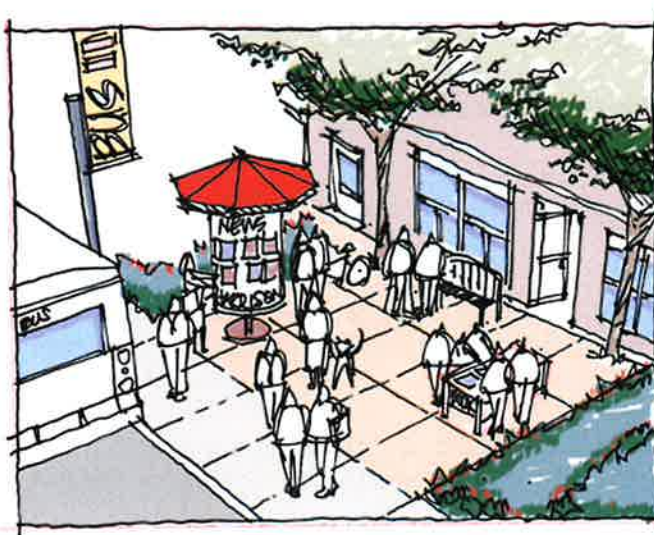
To: Mayor and Council
From: Amanda Graham, Corporate Officer
Subject: Age-Friendly Committee Report

SUMMARY

To present resolutions and information on behalf of the Age-Friendly Committee for Council's consideration.

BACKGROUND

The Age-Friendly Committee has been assessing the need for a community notice board in the Village, such as the one that appears on page 11 of the Village's 2015 Age-Friendly Action Plan pictured below:



COMMUNITY HUB

Creating a community hub that revises an everyday space can turn it into a location where people meet, interact, and gather such as the pictured bus stop. Public space can then be defined by the adjacent shops, special materials, and landscaping. The area becomes a local neighbourhood focus with community notice boards allowing the sharing of services and goods, seating and bike parking, and an area for 'pop-up' activities like local book sales, etc.

On Thursday, May 16, 2024, the Age-Friendly Committee met and discussion ensued as follows:

- There is a need for a new community bulletin board at another central location in the Village
- The new board would not be an official Public Notice Posting Place for Village statutory notices

- The board would allow for promotional materials from businesses, community groups and residents to be posted without the need to go through Village staff
- The board would be monitored periodically by the Village
- Notices would need to be dated and would be taken down within a specified period of time
- Any inappropriate content would be immediately removed
- Possible locations could include the plaza, Peace Park and the east entry to the lagoon walkway near the boat launch
- A triple-sided sign such as the one pictured below is the preferred design:



The Committee discussed the upcoming boat launch addition project and unanimously passed the following resolution regarding recommended Council action:

THAT Council consider directing staff to incorporate a triple-sided community notice board into the boat launch addition project.

The Committee also reviewed four (4) membership applications and unanimously passed the following resolutions:

THAT the Age-Friendly Committee Terms of Reference be amended to allow for up to eight (8) members.

THAT the Age-Friendly Committee recommend that Council appoint Sonya Boizard, Audrey Johnstone, Lise Reimer and Karen Seraphim to the Age-Friendly Committee; and

THAT the above resolutions be released to the public and reported out prior to the adjournment of the open portion of the May 6, 2024 Age-Friendly Committee Meeting.

POLICY CONSIDERATIONS

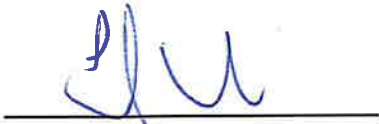
2023 Strategic Plan Priorities

Healthy Livable Community – To promote and enhance a healthy lifestyle for all ages.

Respectfully submitted:



Amanda Graham
Corporate Officer



Ed Wood
Chair, Age-Friendly Committee

File No: 1855-03
Date: June 3, 2024

To: Mayor and Council
From: Christy Ovens, Community Services Manager
Subject: Local Government Infrastructure Planning Grant Program

RECOMMENDATION

THAT Council authorize staff to apply for the Local Government Infrastructure Planning Grant Program for up to a maximum of \$10,000 to go towards obtaining a Liquid Waste Master Plan.

SUMMARY

To receive a resolution from Council regarding a grant application for an updated Liquid Waste Master Plan.

BACKGROUND

The Village's 2023 Strategic Plan highlights the importance of updating the Village's master plans. The current Liquid Waste Master Plan was completed in 2016 and requires an update. The Province's Infrastructure Planning Grant Program allows the opportunity for a portion of the costs associated with obtaining the Liquid Waste Master Plan to be covered if successful in our application.

DISCUSSION

The Province of British Columbia's Infrastructure Planning Grant Program assists local governments in developing well planned community infrastructure. This grant program will provide a maximum of \$10,000 for each approved project. The Village was successful in its first application to this fund earlier this year which will support the costs associated with updating the Water Master Plan. There will be an additional intake to this fund in June and staff is recommending that the Village apply during this intake for funding to support an updated Liquid Waste Master Plan.

FINANCIAL CONSIDERATIONS

The grant available through this program is up to a maximum of \$10,000. The remainder of costs associated with obtaining the Liquid Waste Master Plan would be funded from Development Cost Charges. A high-level cost estimate has been provided by a local engineering firm with a budgetary value of \$350,000. This expenditure was included in the approved 2024 financial plan.

POLICY CONSIDERATIONS

2023 Strategic Plan Priorities

Organizational Development – To provide for the needs of a growing community.

Respectfully submitted:



Christy Ovens
Community Services Manager

Reviewed by:



Tyson Koch
Chief Administrative Officer

Financial Considerations Reviewed by:



Scott Schult
Chief Financial Officer, Deputy CAO

File No: 1220-20-59

Date: June 3, 2024

To: Mayor and Council
From: Jace Hodgson – Director of Operations
Subject: Lagoon Walkway – Contract Award

RECOMMENDATION

THAT the Director of Operations' report dated June 3rd, 2024 regarding the Lagoon Walkway contract award to Timbro Construction be received for information.

SUMMARY

To provide an update to Council regarding the construction of the Lagoon Walkway Project.

BACKGROUND

The Lagoon Walkway project is from the Village's 2022/23 – 2024/25 Resort Development Strategy (RDS) utilizing Resort Municipality Initiative (RMI) grant funding. The project aims to provide a series of improvements to create a better experience for residents and visitors. By following design concepts identified in the 2019 Lagoon Area Master Plan, this project looks to address both aesthetic and functional aspects of the walkway, ensuring a more accessible environment and enhanced experience.

Key features of this project will include:

- Removal of existing vegetation, stones, and gravels on the inside edge of the lagoon which will be replaced with beach sand and shade trees.
- Site furnishings which include waste receptacles, new benches, and opportunities for naturalized seating.
- Upgrades to the walkway to ensure smooth hard packed surface with consistent width compliant with universal accessibility standards.
- Walkway reconfiguration and area redesign adjacent to the boat launch parking lot to fill in a portion of the lagoon and install a new pathway.
- Addition of lighting in southeast section.
- Wayfinding maps and interpretive panels.

DISCUSSION

The Village engaged in a competitive tender process and issued a Request for Proposals (RFP) on March 6th, 2024. The Village received three (3) proposals by the closing date of April 5th, 2024 and completed an evaluation based on financial, corporate and technical criteria. As outlined in the Village's Purchasing and Procurement Policy No. 1.08, given that this project was included in the Financial Plan, staff have awarded the contract to Timbro Construction. Vegetation removals are targeted to begin in June with the rest of the work set to commence in Winter 2024 to minimize impacts to the public, with a target completion in early 2025.

FINANCIAL CONSIDERATIONS

The RFP submitted by Timbro Construction quotes the project at a total cost of \$818,961. Funding for this project will come from the Resort Municipality Initiative.

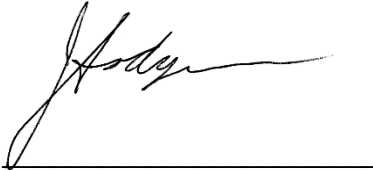
POLICY CONSIDERATIONS

2023 Strategic Plan Priorities

Healthy Livable Community – To promote and enhance a healthy lifestyle for all ages.

Environmental Protection – To restore and protect the environment for future generations.

Respectfully submitted:



Jace Hodgson
Director of Operations

Reviewed by:



Scott Schultz
Chief Financial Officer, Deputy CAO

File No: 1220-20-59

Date: June 3, 2024

To: Mayor and Council
From: Jace Hodgson – Director of Operations
Subject: Lift Station #1 – Contract Award

RECOMMENDATION

THAT the Director of Operations' report dated June 3rd, 2024 regarding the Lift Station #1 contract award to Timbro Construction be received for information.

SUMMARY

To provide an update to Council regarding the construction of the Lift Station #1 Project.

BACKGROUND

At the Committee of the Whole meeting of January 27th 2023, Council passed the following resolution:

THAT Lift Station #1 be replaced as detailed in the Sanitary Lift Station #1 Replacement report dated January 17, 2023 with the assembled engineering team of Wedler Engineering LLP, Watanabe Engineering and GeoWest Engineering at a value of up to \$2,392,500.00 to be funded by sanitary sewer DCC's and sanitary sewer reserves.

During detailed design it was determined that the dewatering costs and excavation extent associated with the new lift station design would result in high costs for the project, disruption through large scale excavation and uncertainty in the construction process. Through innovative design and value engineering, the project team worked with suppliers to design a slip-lined wet well that will fit within the existing concrete infrastructure. The void space will be infilled with self-consolidating concrete to reinforce the existing concrete creating structural integrity resulting in a design life of 50 to 75 years. This design eliminates the need for dewatering and large-scale excavation resulting in significant cost savings and minimal disruption to the general area.

DISCUSSION

The Village engaged in a competitive tender process and issued a Request for Proposals (RFP) on March 22nd, 2024. The Village received four (4) proposals by the closing date of April 24th, 2024 and completed an evaluation based on financial, corporate and technical criteria. After a detailed evaluation, staff have awarded the contract to Timbro Construction.

FINANCIAL CONSIDERATIONS

The RFP submitted by Timbro Construction quotes the project at a total cost of \$903,701.40. Funding for this project will come from sewer reserves and sewer Development Cost Charges and is budgeted for in the 2024 approved Financial Plan.

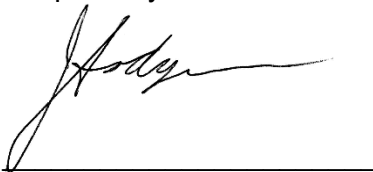
POLICY CONSIDERATIONS

2023 Strategic Plan Priorities

Choose a building block.


Environmental Protection – To restore and protect the environment for future generations.

Respectfully submitted:



Jace Hodgson
Director of Operations

Reviewed by:



Scott Schultz
Chief Financial Officer, Deputy CAO



**VILLAGE OF HARRISON HOT SPRINGS
BYLAW NO. 1208, 2024**

**A bylaw to amend the Village of Harrison Hot Springs
Zoning Bylaw No. 1115, 2017**

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Harrison Hot Springs Zoning Bylaw No. 1115, 2017, the Zoning Bylaw for the Village of Harrison Hot Springs, as adopted May 7, 2018;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Harrison Hot Springs enacts as follows:

CITATION

1. This Bylaw may be cited for all purposes as the "**Village of Harrison Hot Springs Zoning Amendment Bylaw No. 1208, 2024**".

2. **TEXT AMENDMENT**

That:

- (a) Under section 4.3 (a) the following is deleted in its entirety;

"Accessory Residential Suites will be permitted for all uses, except in a Duplex Dwelling, a Townhouse, Apartments and Mobile Homes."

The following is inserted in its place:

"R-1 and R-2 Zones are the only zones where Residential Suites are permitted."

- (b) Under Section 4.10 (a)(i) the following is deleted in its entirety;

"Coach Houses will be allowed in the following Zone Only:

- i) Residential 2 (Duplex Zone) R2"

The following is inserted in its place:

"Coach Houses will be allowed in both the R-1 and R-2 Zones."

- (c) Under section "6.1.1 Residential Parking Requirements", and under the categories of Detached Dwelling and Duplex Dwellings, the required Number of On-site Parking Stalls the following; "2 per Dwelling Unit" are deleted in their entirety.

The following is inserted in their place:

“1 per Dwelling Unit”

- (d) Under section “7.1.1 Residential Uses”, in the subsection titled “Accessory Uses”, in the row titled “Accessory Residential Suite or a Coach House, but not both”, a diamond is inserted in the R-1 Zone column and the following sentence is inserted after “Accessory Residential Suite or a Coach House, but not both”:

“The Accessory Residential Suite or the Coach House must be above the 14.55M FCL”

- (e) Under the Development Regulations for the Residential Zones, for both the R-1 and R-2 Zones, the following Minimum Front Setback number of “7.5” is deleted in its entirety.

The following is inserted in its place:

“6”

- (f) Under the Development Regulations for the Residential Zones, for both the R-1 and R-2 Zones, the following Minimum Rear Setback number of “7.5” is deleted in its entirety.

The following is inserted in its place:

“The Rear Setback is 6 M for the Principal Building or Structure and is a minimum of 1.5 M for the Coach House”

- (g) Under the Development Regulations for the Residential Zones, for both the R-1 and R-2 Zones, the following Minimum Interior and Exterior Setback numbers of “1.5” and “3.6” are deleted in their entirety.

The following is inserted in their places:

“1.2”

- (h) Under the Development Regulations for the Residential Zones, for both the R-1 and R-2 Zones, the following Maximum Height number of “10.7” is deleted in its entirety.

The following is inserted in its place:

“11”

- (i) Under the Development Regulations for the Residential Zones, a row titled “Maximum Number of Storeys” is inserted between the Maximum Height (m) and the Minimum Amenity Area (m²), with the following inserted in both the R-1 Zone and R-2 Zone columns:

“3 storeys for the principal dwelling, 2 storeys for the Coach House”

In the R-3 Zone, R-4 Zone and R-5 Zone columns, the following is inserted:

“NA”

- (j) Under the Residential Accessory Building or Structure Regulations, the following row titled “Maximum Height for Coach Houses (m)” is inserted, after the Maximum Height (m) row, with the following inserted in both the R-1 Zone and R-2 Zone columns:

“8”

In the R-3 Zone, R-4 Zone and R-5 Zone columns, the following is inserted:

“NA”

A PUBLIC NOTICE WAS PUBLISHED ON THE 30th DAY OF May, 2024.

READ A FIRST TIME THIS _____ DAY OF _____ 2024.

READ A SECOND TIME THIS _____ DAY OF _____ 2024.

READ A THIRD TIME THIS _____ DAY OF _____, 2024.

REVIEWED BY THE MINISTER OF TRANSPORTATION,
AS PER S. 52 OF THE *TRANSPORTATION ACT* THIS _____ DAY OF _____ 2024.

ADOPTED THIS _____ DAY OF _____, 2024.

Mayor

Corporate Officer