

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE REGULAR MEETING OF COUNCIL**

**DATE:** Wednesday, April 3, 2024

**TIME:** 10:00 a.m.

**PLACE:** Council Chambers, Memorial Hall  
290 Esplanade Avenue, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Ed Wood  
Councillor John Allen  
Councillor Leo Facio  
Councillor Allan Jackson  
Councillor Michie Vidal

Chief Administrative Officer, Tyson Koch  
Chief Financial Officer, Scott Schultz  
Corporate Officer, Amanda Graham  
Community Services Manager, Christy Ovens (via Zoom)  
Operations Manager, Jace Hodgson (via Zoom)  
Planning Consultant, Ken Cossey (via Zoom)

**ABSENT:**

**1. CALL TO ORDER**

Mayor Wood called the meeting to order at 10:00 a.m.  
Mayor Wood acknowledged the traditional territory of Sts'ailes.

**2. INTRODUCTION OF LATE ITEMS**

**Moved by Mayor Wood**  
**Seconded by Councillor Allen**

THAT the following late items from Mayor Wood be added to the agenda:

- Email from Gary Webster regarding Sensenet sensors as Correspondence item 8(n)
- Sensenet sensor quote as Consent Correspondence item 6(iv)(d)
- Release of resolutions from the March 8, 2024 Special Closed Council Meeting as New Business item 14(d)
- Local Government Climate Action Program survey correspondence as Reports from Staff items 12(a)
- Evacuation route update as New Business item 14(e)
- Motion from Mayor Wood regarding March 4, 2024 traumatic event as New Business item 14(f)

**MOTION FAILED**  
**OPPOSED BY COUNCILLORS FACIO, JACKSON AND VIDAL**

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**3. APPROVAL OF AGENDA**

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT the agenda be approved.

**CARRIED**  
**OPPOSED BY MAYOR WOOD**  
*RC-2024-04-01*

**4. ADOPTION OF COUNCIL MINUTES**

**Moved by Councillor Jackson**  
**Seconded by Councillor Facio**

THAT the Special Pre-Closed Council Meeting Minutes of February 16, 2024 be adopted.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2024-04-02*

**Moved by Councillor Jackson**  
**Seconded by Councillor Vidal**

THAT the Special Council Meeting Minutes of February 20, 2024 be adopted.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2024-04-03*

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT the Regular Council Meeting Minutes of February 20, 2024 be adopted as amended by changing the header on page 7 of the agenda to read "Tuesday, February 20, 2024".

**CARRIED**  
**UNANIMOUSLY**  
*RC-2024-04-04*

**Moved by Councillor Allen**  
**Seconded by Councillor Jackson**

THAT the Regular Council Meeting Minutes of March 6, 2024 be adopted.

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**Amendment moved by Councillor Vidal**  
**Amendment seconded by Councillor Facio**

THAT the minutes be amended by changing the last sentence, located on page 20 of the agenda, from “*The meeting was adjourned due to loss of quorum at 7:33 pm*” to “*The meeting was adjourned due to a collapse of the meeting.*”

**CARRIED**  
**OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN**  
RC-2024-04-05

Council voted on the original motion as amended.

**CARRIED**  
**OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN**  
RC-2024-04-06

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT the Special Pre-Closed Council Meeting Minutes of March 8, 2024 be adopted.

**CARRIED**  
**UNANIMOUSLY**  
RC-2024-04-07

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT the Special Council Meeting Minutes of March 11, 2024 be adopted.

**CARRIED**  
**UNANIMOUSLY**  
RC-2024-04-08

**5. BUSINESS ARISING FROM THE MINUTES**

Mayor Wood provided a verbal report regarding the following resolutions from the March 8, 2024 Special Closed Meeting:

*THAT staff be directed to put out a request for proposals for an independent contractor to assist the Village in improving it’s Occupational Health and Safety Program and in resolving any outstanding complaints of harassment, bullying, and breaches of the Village’s Code of Conduct policy.*

*THAT staff be directed to put out a request for proposals for an independent contractor to guide discussions between the Mayor and [REDACTED] with the goal of creating an improved working relationship.*

Redacted pursuant to section 22(2)(h) of the Freedom of Information and Protection of Privacy Act.

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**Moved by Mayor Wood**  
**Seconded by Councillor Allen**

WHEREAS there was a "traumatic " event, the words of our Chief Administrative Officer, on Monday, March 4, 2024, at the Village Office that resulted in two RCMP vehicles with lights and sirens, and a lockdown of the Village Office with the Mayor present; and

WHEREAS the Village Office was fully staffed; and

WHEREAS the non-resident is known to the Village; and

WHEREAS the office staff were present, and the Chief Financial Officer and Corporate Officer were directly exposed to this traumatic event; and

WHEREAS Council is directly responsible for the Village's Bullying and Harassment Program; and

WHEREAS the Mayor cancelled the last Regular Council Meeting and postponed this meeting only to provide a healthy work environment; and

WHEREAS Council must lead by example that this behaviour will not be tolerated and that by not supporting this motion Council would effectively be saying to staff this traumatic behaviour is acceptable in the workplace, therefore be it resolved

THAT Council ban the known non-resident of the Village from attending the main Village Office for a period of 90 days, effective immediately.

**MOTION FAILED**  
**OPPOSED BY COUNCILLORS FACIO, JACKSON AND VIDAL**

**6. CONSENT AGENDA**

- iv. (a) Letter dated February 26, 2024 from UBCM  
Re: Flood Protection Working Committee Resolution 2023-RR32
- (b) Letter dated March 7, 2024 from District of Hudson's Hope  
Re: Support for Bill 34
- (c) Letter dated March 7, 2024 from GFOA  
Re: 2022 Annual Report - Canadian Award for Financial Reporting

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT the consent agenda be approved.

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**Amendment moved by Councillor Facio**  
**Amendment seconded by Councillor Vidal**

THAT item 6(iv)(c) Letter dated March 7, 2024 from GFOA re: 2022 Annual Report - Canadian Award for Financial Reporting be moved to Correspondence as item 8(n).

**CARRIED  
UNANIMOUSLY**  
*RC-2024-04-09*

Council voted on the original motion as amended.

**CARRIED  
UNANIMOUSLY**  
*RC-2024-04-10*

**7. DELEGATIONS/PETITIONS**

None.

**8. CORRESPONDENCE**

- (a) Letter dated December 10, 2023 from Ken Gisborne  
Re: Resignation from Advisory Planning Commission
- (b) Letter dated February 29, 2024 from Osoyoos  
Re: Support for Resolution
- (c) Letter dated March 19, 2024 from Ross Buchanan  
Re: Interface Fire Prevention and Mitigation for 2024 Fire Season
- (d) Email dated March 20, 2024 from Kim Gervais  
Re: Wildfire Danger to Harrison Hot Springs
- (e) Email dated March 21, 2024 from Cathy Christiansen  
Re: Budget for 2024
- (f) Email dated March 21, 2024 from Denise Neil  
Re: Harrison Hot Springs Interface Fire Protection
- (g) Email dated March 21, 2024 from Nadine Denis  
Re: Budget and Fire Prevention
- (h) Email dated March 22, 2024 from Cheri Norris  
Re: 2024 Budget
- (i) Email dated March 22, 2024 from Lynn Martin  
Re: Interface Fire Detection System
- (j) Email dated March 22, 2024 from Greg Martin  
Re: Interface Fire Detection System

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- (k) Email dated March 26, 2024 from Rob & Cheryl Mayne  
Re: Early Interface Fire Detection System Letter of Support
- (l) Email dated March 27, 2024 from Councillor Allen  
Re: Sensenet Proposal
- (m) Email dated March 27, 2024 from Lynn Elliott  
Re: Early Detection Fire System Vote
- (n) Letter dated March 7, 2024 from GFOA  
Re: 2022 Annual Report - Canadian Award for Financial Reporting

**Moved by Mayor Wood**  
**Seconded by Councillor Facio**

THAT the correspondence be received.

**CARRIED  
UNANIMOUSLY**  
RC-2024-04-11

**9. BUSINESS ARISING FROM CORRESPONDENCE**

Councillor Facio commended the Chief Financial Officer Scott Schultz and staff for receiving the Canadian Award for Financial Reporting for the 2022 Annual Report.

**Moved by Councillor Jackson**  
**Seconded by Councillor Facio**

THAT the FireSmart plan be referred to staff to come back to a special meeting with projected costs and a plan for implementation.

**CARRIED  
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN**  
RC-2024-04-12

**Moved by Mayor Wood**  
**Seconded by Councillor Allen**

THAT Council sole-source to approve the acquisition of Sensenet interface fire detection system, which is generally described as 65 sensors, 4 gateways and 3 zoom cameras to be deployed in the East Sector forest with time being of the essence.

**MOTION FAILED  
OPPOSED BY COUNCILLORS FACIO, JACKSON, VIDAL**

**10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS**

**Moved by Mayor Wood**

**Seconded by Councillor Jackson**

THAT Council approve all recommendations brought forward by the Age-Friendly and Environmental Advisory Committees.

**CARRIED  
UNANIMOUSLY**  
RC-2024-04-13

**Councillor Jackson**

- Fraser Valley Regional Library Board (Municipal Director) – No Report
- Tourism Harrison
  - Attended a meeting on March 30, 2024

**Councillor Allen**

- Harrison Agassiz Chamber of Commerce – No Report
- Agassiz-Harrison Healthy Communities – No Report

**Councillor Vidal**

- Community Futures North Fraser Board of Directors
  - Attended a meeting on March 26, 2024
- Corrections Canada Citizen's Advisory Committee
  - Attended the Changing of the Seasons ceremony on March 20, 2024
- Kent Harrison Joint Emergency Program Committee – No Report
- Attended the Lets'emot C2C meeting on March 13, 2024
- Attended a Lower Mainland Local Government Association executive meeting on March 21, 2024

**Councillor Facio**

- Fraser Valley Regional District Board (Municipal Director)
  - Attended a meeting on March 14, 2024
  - Attended a meeting on March 21, 2024
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No Report
- Attended a Canada Day Planning meeting on March 21, 2024

**11. MAYOR'S REPORT**

- Attended RCMP Appreciation Awards ceremony held at Chilliwack Arts and Culture Centre
- Reported that all water pumps are up and running from the previous State of Local Emergency
- Attended the Lets'emot C2C meeting on March 13, 2024
- Reported that the Health and Wellness Fair will be coming up Saturday, April 13, 2024 from 10:00am – 2:00pm

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- Reported on the Age-Friendly and Environmental Advisory Committee meetings held on March 20 and 21, 2024, respectively
- Thanked Councillor Allen for being the Deputy Mayor during the Mayor's vacation
- Grants to groups applications are now closed, the next steps is the applications will be brought forward after approval of the budget

**Moved by Mayor Wood**  
**Seconded by Councillor Allen**

That the meeting be recessed at 12:03 pm and be reconvened at 1:03 pm.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2024-04-14*

**Moved by Councillor Jackson**  
**Seconded by Councillor Facio**

THAT the meeting be reconvened at 1:03 pm

**CARRIED**  
**UNANIMOUSLY**  
*RC-2024-04-15*

- Reported on a letter from the Minister of Municipal Affairs advising that the Village has received a grant for creation of a Water Master Plan

**12. REPORTS FROM STAFF**

- (a) Report of Planning Consultant dated March 4, 2024  
Re: The Official Community Plan Bylaw No 1184, 2022

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT Official Community Plan Bylaw No. 1184, 2022 be reconsidered amended and read a third time; and

THAT Official Community Plan Bylaw No. 1184, 2022 be adopted.

**CARRIED**  
**OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN**  
*RC-2024-04-16*



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- (b) Report of Planning Consultant dated March 4, 2024  
Re: Zoning Bylaw Amendment No. 1193, 2023

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT Zoning Amendment Bylaw 1193, 2023 be given third reading and adoption, subject to the following:

1. A covenant being entered into to address the view corridor requirements, the voluntary offer for the building offsetting suggested setbacks, the proposed updated washroom building at Rendall Park and associated landscaping plans and maintenance requirements;
2. A report outlining how this development will reduce its overall carbon imprint;
3. The acceptance by Council of the Village's Fire Department review of the proposed planned interior structure concept to identify any potential fire safety risks associated with this proposed building;
4. The payment of a \$30,000.00 Community Amenity Contribution;
5. Entering into a works and services agreement with the inclusion of the additions recommended in CTS's Traffic and Parking Study, including the zebra crosswalk to be installed across Lillooet Avenue, and the installation of both a shelter and bench at the new bus stop location. This agreement must also address the placement of sidewalks along both Spruce Street and Lillooet Avenue, that the development abuts against.
6. The developer entering into an agreement with the Village on the volume and location of new public street trees;
7. The developer entering into a Tree Retention Agreement;
8. A report prepared by a competent professional with at least 10 years of professional experience, and accepted by the Village, that addresses:
  - i. The estimation on the demand to be generated by the proposed development for water, and sewer services and in the case of any phased development, by each phase of the development;
  - ii. An analysis of the existing community water system and the existing community sewer system and outlining the options available for the supply and delivery of water and the provision of sewer services to the proposed development;
  - iii. The estimation of the amount of additional surface drainage that could be generated by the proposed development and the options available for on-site retention/absorption, collection, storage, and dispersal of such drainage;

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- iv. Identify, if applicable, the new capital works required for the proposed development for water, sewer, and the drainage systems and their cost and the potential funding sources for these expenditures.

**CARRIED**  
**OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN**

RC-2024-04-17

- (c) Report of Operations Manager dated March 4, 2024  
Re: Beach Intake and Water Treatment Plant Generators – Contract Award

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT the Operations Manager's report dated March 4, 2024 regarding the Beach Intake and Water Treatment Plant Generators contract award be received for information.

**CARRIED**  
**UNANIMOUSLY**

RC-2024-04-18

- (d) Report of Chief Administrative Officer dated March 4, 2024  
Re: Appointment to Kent Harrison Joint Emergency Program Committee

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT Mayor and Council for the Village of Harrison Hot Springs approve the appointment of Ministry of Transportation and Infrastructure (MOTI) to the Kent Harrison Joint Emergency Program Committee (KHJEPC).

**CARRIED**  
**UNANIMOUSLY**

RC-2024-04-19

- (e) Report of Chief Administrative Officer dated March 4, 2024  
Re: Regularly Scheduled Closed Meetings

Mayor Wood ruled item 12(e) out of order, indicating that it does not comply with sections 92(a),(b), 126(1), 125(4), 124(3) of the *Community Charter* and contravenes section 9(b) of Council Procedure Bylaw No. 1164, 2021.

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- (f) Report of Community Services Manager dated March 4, 2024  
Re: Wind Data Update

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT the Community Services Manager's report dated March 4, 2024 regarding wind data update be received for information.

**CARRIED**  
**OPPOSED BY COUNCILLOR ALLEN**  
RC-2024-04-20

**13. BYLAWS**

- (a) Sign Amendment Bylaw No. 1199, 2024

**Moved by Councillor Vidal**  
**Seconded by Councillor Jackson**

THAT Sign Amendment Bylaw No. 1199, 2024 be adopted.

**CARRIED**  
**OPPOSED BY COUNCILLOR ALLEN**  
RC-2024-04-21

- (b) Public Notice Bylaw No. 1200, 2024

**Moved by Councillor Allen**  
**Seconded by Councillor Jackson**

THAT Public Notice Bylaw No. 1200, 2024 be adopted.

**CARRIED**  
**UNANIMOUSLY**  
RC-2024-04-22

- (c) Report of Chief Financial Officer dated March 4, 2024  
Re: 2024-2028 Financial Plan Bylaw No. 1202, 2024

Mayor Wood invited the public to provide comments on the draft 2024-2028 Financial Plan Bylaw No. 1202, 2024.

Comments from the public were received.

**Moved by Councillor Facio**  
**Seconded by Councillor Jackson**

THAT the 2024-2028 Financial Plan Bylaw No. 1202, 2024 be given second and third reading.

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**Amendment moved by Councillor Facio**  
**Amendment seconded by Councillor Vidal**

THAT 2024-2028 Financial Plan Bylaw No. 1202, 2024 be amended by allocating \$70,000 from reserves for remedial cleanup on McCombs Drive for a larger buffer zone, in the Spirit Trail and Firehall Park.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2024-04-23*

Council voted on the original motion as amended.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2024-04-24*

**Moved by Mayor Wood**  
**Seconded by Councillor Allen**

THAT Council release all legal invoices from November 1, 2022 to April 3, 2024, identifying only the subject matter and dollar amount.

**CARRIED**  
**UNANIMOUSLY**  
*RC-2024-04-25*

**14. NEW BUSINESS**

- (a) New Business from Councillor Allen  
Re: Advisory Planning Commission

**Moved by Councillor Allen**  
**Seconded by Councillor Vidal**

WHEREAS the Chair of the Advisory Planning Commission, Ken Gisborne, tendered his resignation in December 2023; and

WHEREAS, as per the Advisory Planning Commission Bylaw No. 1006, Council may appoint up to six (6) members and the Chair to the Advisory Planning Commission and four (4) members are required to achieve quorum; and

WHEREAS Chair Gisborne's resignation has reduced the total number of commission members to four (4), therefore be it resolved

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THAT Council accept Chair Gisborne's resignation with regret and thank him for his years of service on the Advisory Planning Commission; and

THAT staff be authorized to put out a call for volunteers to fill the three (3) vacant positions on the Advisory Planning Commission.

**CARRIED  
UNANIMOUSLY**  
RC-2024-04-26

- (b) New Business from Councillor Facio  
Re: Accessible Free Parking Spaces

**Moved by Councillor Facio**  
**Seconded by Councillor Vidal**

THAT the matter of accessible free parking stalls be referred to the Accessibility Committee.

**CARRIED  
UNANIMOUSLY**  
RC-2024-04-27

- (c) New Business from Councillor Allen  
Re: Road Safety

**Moved by Councillor Allen**  
**Seconded by Councillor Vidal**

WHEREAS There has been yet another accident at the most dangerous bend on Rockwell Drive (Hwy #9); and

WHEREAS this accident has tragically claimed a young life; and

WHEREAS the volume of recreational, residential and heavy industrial traffic on Hwy #9 has increased dramatically and continues to do so, and the blind corner around the rock bluff located in the NE corner of the Village is a well-known choke point with insufficient sight lines or space for all the road users; and

WHEREAS the sign indicating "Entering Harrison Village" has been erected well South of the actual Village boundary; and

WHEREAS Hwy #9 needs to be secured as the Northern emergency evacuation route for the community, therefore be it resolved

THAT the boundary sign be placed in its correct position and Council ask the Minister of Transportation and Infrastructure to:

1. Immediately post warning signs and additional speed limit signs on the Southern approach to the corner at the bluffs and,

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2. Remove the southern part of the rock bluff and straighten the road, and,
3. Repair the lakeside erosion which threatens to collapse the road and, in doing so, create a decent lakeside shoulder of at least three metres in that vicinity.

**CARRIED  
UNANIMOUSLY**  
RC-2024-04-28

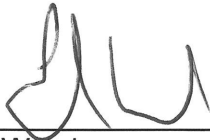
**15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)**

Questions from the public were entertained.

**Moved by Councillor Facio**  
**Seconded by Councillor Allen**

THAT the meeting be adjourned at 3:02 p.m.

**CARRIED  
UNANIMOUSLY**  
RC-2024-04-29



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Ed Wood  
Mayor



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Amanda Graham  
Corporate Officer