

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE REGULAR MEETING OF COUNCIL**

DATE: Monday, May 6, 2024

TIME: 7:00 p.m.

PLACE: Council Chambers, Memorial Hall
290 Esplanade Avenue, Harrison Hot Springs, BC

IN ATTENDANCE: Mayor Ed Wood
Councillor John Allen
Councillor Leo Facio
Councillor Allan Jackson
Councillor Michie Vidal

Chief Administrative Officer, Tyson Koch
Chief Financial Officer, Scott Schultz
Community Services Manager, Christy Ovens
Operations Manager, Jace Hodgson

ABSENT:

1. CALL TO ORDER

Mayor Wood called the meeting to order at 7:00 p.m.
Mayor Wood acknowledged the traditional territory of Sts'ailes.

2. INTRODUCTION OF LATE ITEMS

None.

3. APPROVAL OF AGENDA

Moved by Councillor Allen
Seconded by Councillor Facio

THAT the agenda be approved.

CARRIED
OPPOSED BY MAYOR WOOD
RC-2024-05-01

4. ADOPTION OF COUNCIL MINUTES

Moved by Councillor Facio
Seconded by Councillor Vidal

THAT the Regular Council Meeting Minutes of April 3, 2024 be adopted.

Amendment moved by Councillor Allen
Seconded by Councillor Jackson

THAT the Regular Council Meeting Minutes of April 3, 2024 be amended by adding the street address of 511 Lillooet Avenue to item 12(b).

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**CARRIED
UNANIMOUSLY**
RC-2024-05-02

Council voted on the original motion as amended.

**CARRIED
UNANIMOUSLY**
RC-2024-05-03

Moved by Councillor Vidal
Seconded by Councillor Facio

THAT the Regular Council Meeting Minutes of April 15, 2024 be adopted.

**CARRIED
UNANIMOUSLY**
RC-2024-05-04

5. BUSINESS ARISING FROM THE MINUTES

From the April 3, 2024 Regular Council Meeting Minutes, page 3:

- Mayor Wood requested an update regarding Business Arising from the Minutes item 5, verbal report from the Mayor relating to closed meeting resolutions from the March 8, 2024 Special Closed Council meeting. The Chief Administrative Officer advised that staff have engaged an Occupational Health and Safety consultant and the details are being finalized. Additionally, staff have reached out to five facilitators and have received three responses.
- Mayor Wood requested an update regarding Reports from Staff item 12(a), Report of Planning Consultant regarding the Official Community Plan Bylaw No. 1184, 2022, with respect to the Development Approval Information and Design Guideline Policies. The Chief Administrative Officer advised that the Planning Consultant would be able to provide an update.

Moved by Mayor Wood
Seconded by Councillor Jackson

THAT staff be directed with time being of the essence to create a Development Approval Information Bylaw and Design Guidelines Policy as per the Planning Consultant's recommendations at the June 19, 2023 Regular Council Meeting.

**CARRIED
UNANIMOUSLY**
RC-2024-05-05

6. CONSENT AGENDA

- iii. (a) Environmental Advisory Committee Meeting Minutes of March 21, 2024
- iv. (a) Letter dated March 18, 2024 from Fisheries and Oceans Canada
Re: Request for Comments – Brassy Minnow Pacific Population at Risk
- (b) Letter dated Marh 27, 2024 from Port Alberni
Re: Notice of Resolution – Rural Seniors in BC
- (c) Letter dated March 26, 2024 from Barbara Dramer
Re: Interface Fire Prevention Program
- (d) Letter dated April 8, 2024 from Minister of Housing
Re: Bill 16
- (e) Letter dated April 9, 2024 from Councillor Bill Lawrence, City of White Rock
Re: Reinstatement of SFU Football Program: Call for Support
- (f) Letter dated April 10, 2024 from Minister of Housing
Re: Small Scale Multi-Unit Housing
- (g) Letter dated April 16, 2024 from District of Vancouver
Re: Support for Resolution – Black Bear Cub Conflict Response

Moved by Councillor Vidal
Seconded by Councillor Jackson

THAT the consent agenda be received.

CARRIED
UNANIMOUSLY
RC-2024-05-06

7. DELEGATIONS/PETITIONS

- (a) Brian Szabo, BDO Canada
Re: Audit Findings

Mr. Szabo attended the meeting via Zoom and provided a PowerPoint presentation to Council on the Village of Harrison Hot Springs Audit Findings Report for the 2024 Financial Audit prepared by BDO Canada.

8. CORRESPONDENCE

None.

9. BUSINESS ARISING FROM CORRESPONDENCE

None.

10. REPORTS OF COUNCILLORS, COMMITTEES, COMMITTEE OF THE WHOLE AND COMMISSIONS

(a) Report of the Age-Friendly Committee dated May 6, 2024

Moved by Mayor Wood
Seconded by Councillor Jackson

THAT Council adopt the following recommendation from the Age-Friendly Committee report dated May 6, 2024:

THAT Council consider directing staff to research building a community hall with room for health services in the plans for a new Village Office.

**CARRIED
UNANIMOUSLY**
RC-2024-05-07

Councillor Jackson

- Fraser Valley Regional Library Board (Municipal Director) – No Report
- Tourism Harrison – Attended a Canda Day Planning meeting
- Attended the LMLGA Conference in Whistler May 1 to May 4, 2024

Councillor Allen

- Harrison Agassiz Chamber of Commerce – No Report
- Agassiz-Harrison Healthy Communities – No Report
- Attended the LMLGA Conference in Whistler from May 1 to May 4, 2024

Councillor Vidal

- Community Futures North Fraser Board of Directors – No Report
- Corrections Canada Citizen's Advisory Committee – No Report
- Kent Harrison Joint Emergency Program Committee – No Report
- Attended the LMLGA Conference in Whistler from May 1 to May 4, 2024
- This week is designated Emergency Preparedness week.

Councillor Facio

- Fraser Valley Regional District Board (Municipal Director) – No Report
- Fraser Valley Regional Library Board (Alternate Municipal Director) – No Report
- Attended the LMLGA Conference in Whistler from May 1 to May 4, 2024

11. MAYOR'S REPORT

- Attended the Surrey Board of Trade Women's Business Awards
- Attended the soft opening of the new Tourism building on May 4, 2024
- Reported on Environmental and Age-Friendly Committee meetings
- Reported on the Wellness Fair on April 13, 2024 at the Memorial Hall
- Reported on a meeting with the Minister of Emergency Management and Climate Readiness

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- Reported that the Streamkeepers Society released 5000 chum with the Harrison Elementary School into the Miami River

12. REPORTS FROM STAFF

- (a) Report of Chief Administrative Officer dated April 15, 2024
Re: Council – CAO Covenant

Moved by Councillor Facio
Seconded by Councillor Vidal

THAT Council adopt the Council – CAO Covenant.

Amendment moved by Mayor Wood
Seconded by Councillor Allen

THAT the Council – CAO Covenant be referred back to staff to work on it with the Mayor.

CARRIED
OPPOSED BY COUNCILLORS FACIO AND VIDAL
RC-2024-05-08

- (b) Report of Chief Administrative Officer dated April 15, 2024
Re: Request for Statutory Municipal Consent for Proposed Fraser Valley Regional District Sub-Regional Transit Service Area Amendment Bylaw No. 1729, 2024

Moved by Councillor Facio
Seconded by Councillor Allen

THAT the Village of Harrison Hot Springs Council give its consent, by way of formal resolution, to Fraser Valley Regional District Sub-Regional Transit Service Area Amendment Bylaw No. 1729, 2024; and

THAT Village Council direct staff to send a letter to the FVRD confirming the same.

CARRIED
UNANIMOUSLY
RC-2024-05-09

- (c) Report of Community Services Manager dated April 15, 2024
Re: Asset Management Planning Program Grant

Moved by Councillor Vidal
Seconded by Councillor Jackson

THAT staff be authorized to apply for the UBCM Asset Management Planning Program Grant for up to \$25,000 to cover up to 50% of total project costs.

CARRIED
UNANIMOUSLY
RC-2024-05-10

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- (d) Report of Director of Operations dated April 15, 2024
Re: Boat Launch Building Addition – Contract Award

The CAO announced that Jace Hodgson's title was changed from Operations Manager to Director of Operations and congratulated him.

Moved by Councillor Facio
Seconded by Councillor Vidal

THAT the Director of Operations' report dated April 15, 2024 regarding the Boat Launch Building Addition contract award be received for information.

CARRIED
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN
RC-2024-05-11

- (e) Report of Planning Consultant dated April 15, 2024
Re: Rezoning Application – 435 Pine Avenue

Moved by Councillor Vidal
Seconded by Councillor Jackson

THAT Council request the applicant for the rezoning of 435 Pine Avenue to set up a Public Notification meeting, as per section 11.0 of the Village's Development Procedures Bylaw No. 1090, 2016.

Amendment moved by Councillor Jackson
Seconded by Councillor Allen

THAT the rezoning application for 435 Pine Avenue be referred back to staff to determine if there is a right of way along Pine Avenue for the purpose of a sidewalk.

CARRIED
OPPOSED BY COUNCILLOR VIDAL
RC-2024-05-12

Councillor Allen raised a point of order that Council must vote on the original motion as amended before moving on to the next item.

Council voted on the original motion as amended.

CARRIED
UNANIMOUSLY
RC-2024-05-13

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- (f) Report of Planning Consultant dated April 15, 2024
Re: Rezoning Application – 442 & 464 Pine Avenue

Moved by Mayor Wood
Seconded by Councillor Jackson

THAT the rezoning application for 442 and 446 Pine Avenue be directed back to staff to determine if there is a right of way along Pine Avenue for the purpose of a sidewalk.

CARRIED
OPPOSED BY COUNCILLOR VIDAL
RC-2024-05-14

Councillor Allen raised a point of order regarding the use of the term “right of way” as opposed to street.

- (g) Report of Chief Administrative Officer dated April 15, 2024
Re: Release of Closed Meeting Resolutions

Moved by Councillor Jackson
Seconded by Councillor Facio

THAT the following closed meeting resolutions be received for information at the May 6, 2024 Regular Council Meeting:

From the March 8, 2024 Special Closed Council Meeting:

Moved by Mayor Wood
Seconded by Councillor Facio

THAT staff be directed to put out a request for proposals for an independent contractor to assist the Village in improving its Occupational Health and Safety Program and in resolving any outstanding complaints of harassment, bullying, and breaches of the Village’s Code of Conduct policy.

CARRIED
OPPOSED BY COUNCILLORS ALLEN AND VIDAL
SCC-2024-03-06

Moved by Mayor Wood
Seconded by Councillor Jackson

THAT staff be directed to put out a request for proposals for an independent contractor to guide discussions between and with the goal of creating an improved working relationship.

Redacted pursuant to s. 22(2)(h) of the Freedom of Information and Protection of Privacy Act.

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CARRIED
OPPOSED BY COUNCILLORS FACIO AND VIDAL
SCC-2024-03-06

CARRIED
UNANIMOUSLY
RC-2024-05-15

- (h) Report of Chief Financial Officer dated May 6, 2024
Re: 2023 Audited Financial Statements

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT the Independent Auditor's Report be received; and

THAT the 2024 Financial statements of the Village of Harrison Hot Springs be approved; and

FURTHER THAT the Independent Auditor's Report be attached to the approved Financial Statements of the Village of Harrison Hot Springs.

Councillor Allen raised a point of order requesting clarification as to whether the three recommendations would be moved together or as separate motions. Mayor Wood indicated that the motions were joined together.

CARRIED
OPPOSED BY COUNCILLOR ALLEN
RC-2024-05-16

- (i) Verbal Report of Community Services Manager
Re: 75th Anniversary Celebration

Moved by Councillor Vidal
Seconded by Councillor Jackson

THAT the Village's 75th Anniversary Celebration be moved to Friday, May 31, 2024.

CARRIED
UNANIMOUSLY
RC-2024-05-17

13. BYLAWS

- (a) Report of the Corporate Officer dated April 15, 2024
Re: Discharge of Firearms Bylaw No. 1207, 2024

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT Discharge of Firearms Bylaw No. 1207, 2024 be introduced and given first reading; and

THAT Discharge of Firearms Bylaw No. 1207, 2024 be given second and third readings.

CARRIED
OPPOSED BY COUNCILLOR ALLEN
RC-2024-05-18

- (b) Report of the Chief Administrative Officer dated April 15, 2024
Re: Code of Conduct Bylaw No. 1205, 2024

Mayor Wood ruled this item out of order due to sections of the *Community Charter* and Council Procedure Bylaw.

Councillor Vidal raised a point of order stating that this item is on the approved agenda. Councillor Vidal raised a point of order stating that the Mayor cannot remove an agenda item once the agenda without approval of Council. Mayor Wood requested that the next item be called.

Mayor Wood stated that Councillor Vidal was out of order.

Mayor Wood stated that Councillor Facio was out of order.

Councillor Vidal requested a ruling on the point of order. Mayor Wood advised that the ruling was to move on. Mayor Wood ordered Councillor Vidal removed from the meeting.

Councillor Vidal refused to leave the meeting.

Moved by Mayor Wood
Seconded by Councillor Jackson

THAT the meeting be adjourned at 9:25 pm

MOTION FAILED
OPPOSED BY COUNCILLORS FACIO, JACKSON AND VIDAL

Councillor Vidal requested an appeal on the ruling of the point of order.

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Mayor Wood stated that Councillor Vidal cannot request an appeal as she had already been ordered removed from the meeting. Mayor Wood advised that the meeting can continue if Councillor Vidal does not speak or removes herself from the meeting.

- (c) Report of Planning Consultant dated April 15, 2024
Re: Rezoning Application – 421 Emerald Avenue

Moved by Councillor Facio
Seconded by Councillor Jackson

THAT Zoning Amendment Bylaw No. 1204, 2024 be introduced and given first reading;
and

THAT Zoning Amendment Bylaw No. 1204, 2024 be given second reading; and

THAT staff be authorized to set up a Public Hearing for Zoning Amendment Bylaw No. 1204, 2024.

MOTION FAILED
OPPOSED BY MAYOR WOOD AND COUNCILLOR ALLEN

Councillor Vidal was present and voted in favour of the motion, however, Mayor Wood did not count her vote as she had been ordered to remove herself from the meeting.

- (d) Report of Chief Financial Officer
Re: 2024 Tax Rate Bylaw No. 1203, 2024

Moved by Councillor Allen
Seconded by Councillor Jackson

THAT Tax Rate Bylaw No. 1203, 2024 be adopted.

CARRIED
UNANIMOUSLY
RC-2024-05-19

14. NEW BUSINESS

- (a) New Business from Councillor Facio
Re: Fire Mitigation

Moved by Councillor Facio
Seconded by Councillor Allen

THAT staff be directed to attach fire hazards signs to the existing no-parking signage along McCombs Drive.

CARRIED
UNANIMOUSLY
RC-2024-05-20

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Moved by Councillor Facio
Seconded by Councillor Jackson

THAT staff be directed to contact the owners of the private acreage south of Cottonwood Avenue regarding the creation of a buffer zone in that area.

CARRIED
OPPOSED BY MAYOR WOOD
RC-2024-05-21

- (b) New Business from Councillor Vidal
Re: Anti-Discrimination and Anti-Racism Policy

Mayor Wood advised that this item is removed from the agenda due to Councillor Vidal having been removed from the meeting. Further, Mayor Wood stated that as per section 116 of the *Community Charter* it is the Mayor's responsibility to introduce bylaws.

15. QUESTIONS FROM THE PUBLIC (pertaining to agenda items only)

Questions from the public were entertained.

Moved by Councillor Allen
Seconded by Mayor Wood

THAT staff be directed to revisit the mapping in Official Community Plan Bylaw No. 1184, 2022 with a view towards including the whole Village in the Interface Wildfire Development Permit Area.

CARRIED
OPPOSED BY COUNCILLOR FACIO
RC-2024-05-22

Moved by Councillor Jackson
Seconded by Councillor Allen

THAT the meeting be adjourned at 10:00 pm.

CARRIED
UNANIMOUSLY
RC-2024-05-23



Ed Wood
Mayor



Amanda Graham
Corporate Officer