

**VILLAGE OF HARRISON HOT SPRINGS  
MINUTES OF THE AGE-FRIENDLY COMMITTEE**

**DATE:** Thursday, May 16, 2024

**TIME:** 2:00 p.m.

**PLACE:** Council Chambers, Village Office  
495 Hot Springs Road, Harrison Hot Springs, BC

**IN ATTENDANCE:** Mayor Ed Wood  
Peggy Arndt  
Alison Douglas  
Laura Lanfranchi

Amanda Graham, Corporate Officer  
Christy Ovens, Community Services Manager

**ABSENT:**

**1. CALL TO ORDER**

Mayor Wood called the meeting to order at 2:00 pm.  
Mayor Wood acknowledged the traditional territory of Sts'ailes.

**2. INTRODUCTION OF LATE ITEMS**

Late item from Alison Douglas to add "Use of Memorial Hall" as Items for Discussion item 5(e).

**3. APPROVAL OF AGENDA**

**Moved by Peggy Arndt**  
**Seconded by Laura Lanfranchi**

THAT the agenda be approved as amended.

**CARRIED  
UNANIMOUSLY**  
*AFC-2024-05-01*

**4. ADOPTION OF MINUTES**

**Moved by Alison Douglas**  
**Seconded by Laura Lanfranchi**

THAT the minutes of the April 18, 2024 Age-Friendly Committee Meeting be adopted.

**CARRIED  
UNANIMOUSLY**  
*AFC-2024-05-02*

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**5. ITEMS FOR DISCUSSION**

(a) Update from the May 6, 2024 Regular Council Meeting

The Corporate Officer advised that Council unanimously approved the recommendation of the Age-Friendly Committee to direct staff to research building a community hall with room for health services in the plans for a new Village Office.

(b) Community Gardens

The Corporate Officer provided an update on the Community Garden which has now been incorporated as a society. The Committee discussed next steps, including possibly recommending that Council support the organization and/or allocating some of the Committee budget to support expansion efforts. The Committee agreed that a representative from the Harrison Community Gardens Society should be invited to attend a future Age-Friendly Committee meeting.

(c) Walking Group

The Community Services Manager provided an update on the walking group. The walking group will meet weekly on a weekday morning to start and if there is more interest, additional days can be added. The first day will be Tuesday, June 18, 2024 at 9:00 am. The group will meet at the plaza. People of all ages and abilities are welcome to attend. Advertising will be going out in the coming weeks. The Committee discussed whether walkers should be allowed to bring dogs and it was determined that, for the comfort of all involved, walkers would be asked to please leave their dogs at home.

(d) Public Notice Posting Board Design Options

The Community Services Manager presented three different options for a community bulletin board. The Committee discussed the Community Hub drawing located on page 11 of the Village's 2015 Age-Friendly Action Plan and agreed that the triple-sided sign was preferred. There are grant funds available for promotional materials and a buffer within the Boat Launch Addition project budget funded through Resort Municipality Initiative funds to cover the costs of a bulletin board.

Discussion ensued on the following:

- The new community bulletin board would not be an official Public Notice Posting Place for Village statutory notices
- The board would allow for promotional materials from businesses, community groups and residents to be posted without the need to go through Village staff
- The board would be monitored periodically by the Village
- Notices would need to be dated and would be taken down within a specified period of time
- Any inappropriate content would be immediately removed
- Possible locations could include the plaza, Peace Park and the east entry to the lagoon walkway near the boat launch building

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**Moved by Alison Douglas**  
**Seconded by Peggy Arndt**

THAT Council consider directing staff to incorporate a triple-sided community notice board into the boat launch addition project.

**CARRIED**  
**UNANIMOUSLY**  
AFC-2024-05-03

Staff will bring forward a report to the Age-Friendly Committee with suggested locations for additional signs.

(e) Memorial Hall Use

Alison Douglas brought forward some suggested uses and programming for Memorial Hall. Discussion ensued on Memorial Hall usage by the Social Club, rental fees and insurance. The Community Services Manager advised that the Village submitted a grant application for the Active Communities Grant that, if successful, could cover the costs of programming such as yoga to be held at Memorial Hall. Discussion ensued regarding the Memorial Hall Use policy and Miscellaneous Fee Bylaw, a copy of which will be forwarded to the Committee for their review and placed on the next meeting agenda as an item for discussion.

(f) Committee Member Applications

**Moved by Laura Lanfranchi**  
**Seconded by Alison Douglas**

THAT pursuant to Sections 90 and 92 of the *Community Charter*, this Age-Friendly Committee Meeting be closed to the public as the subject matter being considered relates to the following:

Section 90(1)(a) - personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED**  
**UNANIMOUSLY**  
AFC-2024-05-04

The closed portion of the meeting concluded, and the Committee reported out the following resolutions made during the closed session:

**Moved by Peggy Arndt**  
**Seconded by Mayor Wood**

THAT the Age-Friendly Committee Terms of Reference be amended to allow for up to eight (8) members.

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**CARRIED  
UNANIMOUSLY**  
CAFC-2024-05-01

**Moved by Alison Douglas**  
**Seconded by Peggy Arndt**

THAT the Age-Friendly Committee recommend that Council appoint Sonya Boizard, Audrey Johnstone, Lise Reimer and Karen Seraphim to the Age-Friendly Committee; and

THAT the above resolutions be released to the public and reported out prior to the adjournment of the open portion of the May 6, 2024 Age-Friendly Committee Meeting.

**CARRIED  
UNANIMOUSLY**  
CAFC-2024-05-02

**6. ADJOURNMENT**

**Moved by Alison Douglas**  
**Seconded by Peggy Arndt**

THAT the meeting be adjourned at 3:27 p.m.

**CARRIED  
UNANIMOUSLY**  
AFC-2024-05-05

  
Ed Wood, Chair  
Age-Friendly Committee

  
Amanda Graham  
Corporate Officer