



**VILLAGE OF
HARRISON HOT SPRINGS
POLICY**

COUNCIL	POLICY NO. 1.30
MEMORIAL RECOGNITION	DATE ADOPTED: October 7, 2024

PURPOSE

The purpose of this policy is to permit the placement of memorial benches on public property. The placement of flowers, markers, crosses and other memorial monuments are not permitted.

POLICY

- i. An individual, family, company, group or organization may purchase a bench for placement on Village controlled land in honour, recognition or memory of a deceased individual subject to the following:
 - a. The bench location will be determined by the Village;
 - b. The Village will accept the bench fixture on the condition that once it is installed it becomes the property of the Village of Harrison Hot Springs;
 - c. The fee for the bench installation must cover the Village’s costs and the first 10 years of anticipated maintenance which will be determined at the time of application;
 - d. In the event that a plaque is damaged an additional fee will be levied to cover the replacement costs.
 - e. After the 10 year period, the purchaser of the fixture will be given first opportunity to purchase a replacement fixture for the same location and renew their tenure. A purchaser may also choose to forgo their tenure by responding in writing or providing no response within 30 days of the renewal notice.; and
 - f. In the event that tenure is forgone, the Village Office will attempt to return the plaque to the last address on file.
 - g. Upon expiration of the 10 year period, benches will be removed from Village property and the purchaser can offer to acquire the bench by donation in order to retain it for sentimental value. If the purchaser does not wish to acquire the bench, the bench will be disposed of in accordance with the Village’s Disposal of Surplus Items and Equipment Policy 1.11.

- ii. **Maintenance**
 - a. The Village will maintain the bench, pursuant to Section 1 until it is considered unserviceable by the Village.

- b. The Village will attempt to maintain the bench in its original location but may relocate the bench if warranted by operational concerns or user needs.