

**VILLAGE OF HARRISON HOT SPRINGS
ADVISORY PLANNING COMMISSION MEETING**

DATE: Monday, August 26, 2024
TIME: 9:00 a.m.
PLACE: Council Chambers, Village Office
495 Hot Springs Road
Harrison Hot Springs, BC

IN ATTENDANCE: Andy Strothotte (Chair)
Judy Duffus
Allan Garneau
Ron Logan

Corporate Officer, Amanda Graham
Planning Consultant, Ken Cossey

ABSENT: Julie Chamberlain
Robert Guimont
Kimbal Solar

1. CALL TO ORDER

The Corporate Officer called the meeting to order at 9:02 a.m.

Moved by Allan Garneau
Seconded by Judy Duffus

THAT Andy Strothotte be appointed as Chair of the Advisory Planning Commission.

**CARRIED
UNANIMOUSLY**
APC-2024-08-01

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Moved by Judy Duffus
Seconded by Chair Strothotte

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**
APC-2024-08-02

4. ADOPTION OF MINUTES

Moved by Allan Garneau
Seconded by Judy Duffus

THAT the Advisory Planning Commission Meeting Minutes of December 7, 2023 be adopted.

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Village of Harrison Hot Springs
Minutes of the Advisory Planning Commission
August 26, 2024

At 10:24 a.m. there was a short break due to lack of quorum as Ron Logan exited Council Chambers. The Commission reconvened at 10:26 a.m. upon his return.

Q: How would the Village impose form and character requirements?

A: This is imposed through the Development Permit process. There is a section in the Development Permit that requires the applicant to do the development based on the requirements of the design policies.

Q: Can we have the minutes earlier to ensure the recommendation is correct before it goes before Council?

A: The Corporate Officer will provide a set of draft minutes to the Chair for review once available.

Q: How will Terms of Reference be developed?

A: There is a previous Terms of Reference that can be updated. There is a motion of Council requesting that staff work with the APC to set up a reporting procedure. A draft of the Terms of Reference can be placed on the next agenda for the APC to discuss.

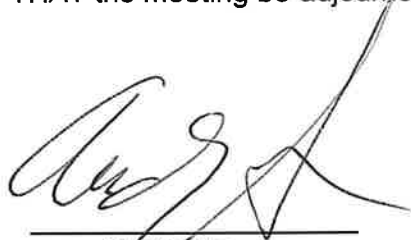
Next Meeting: October 2, 2024 at 7:00 p.m.

6. **ADJOURNMENT**

Moved by Judy Duffus

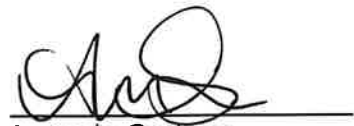
Seconded by Allan Garneau

THAT the meeting be adjourned at 10:41 a.m.



Andy Strothotte
Chair

CARRIED
UNANIMOUSLY
APC-2024-08-04



Amanda Graham
Corporate Officer