

Village of Harrison Hot Springs Request to Appear as a Delegation

This written request must be submitted to the Corporate Services Department **no later than 12:00 p.m. on the Wednesday before the requested meeting date**. The Corporate Administration Department will advise you when you are scheduled to appear before Council.

Please note: You are limited to a maximum of 10 minutes to present your material. One person must be appointed to present. Additional presenters may be permitted by Council.

Applicant	
Name:	
Organization Name:	
	_ E-mail:
Delegation Request	
Date of request:	Meeting Date Requested:
☐ Attending in Person ☐ Attending Virtually	Alternate Date Requested:
Name of Presenter:	
Topic:	
Action you wish Council to take: If applicable	
Will you have a PowerPoint presentation? Yes	Corporate Services Department by no tater than 12.00
Other Audio/visual requirements: If applicable	pm the Wednesday before the meeting.