



NOTICE OF MEETING AND AGENDA ENVIRONMENTAL ADVISORY COMMITTEE

Friday, April 25, 2025, 9:00 AM
Village Office, 495 Hot Springs Road,
Harrison Hot Springs, BC V0M 1K0

THIS MEETING WILL BE CONDUCTED IN-PERSON AND VIA ZOOM VIDEO CONFERENCE

1. CALL TO ORDER
Meeting called to order by Councillor Schweinbenz, Chair.
2. LAND ACKNOWLEDGMENT
Acknowledgement of Sts'ailes traditional territory.
3. INTRODUCTION OF LATE ITEMS
4. APPROVAL OF AGENDA
5. ADOPTION OF MINUTES
(a) THAT the Environmental Advisory Committee Meeting minutes of April 2, 2025 be adopted. Page 1
6. ITEMS FOR DISCUSSION
(a) Update from the April 7, 2025 Regular Council Meeting Page 5
(b) Adopted Terms of Reference Page 7
(c) Earth Day in May
(d) Urban Forest Master Plan
(e) Tree Planting Area Walk
(f) Hazardous Waste Collection Day
(g) Saplings on Boulevards
Highway and Traffic Bylaw No. 974 , 2011, section 9 Subdivision and Development Servicing Bylaw No. 1179 , 2022, sections 5, 6 & schedule C
(h) Next Meeting Date: TBD
7. ADJOURNMENT

Amanda Graham
Corporate Officer

**VILLAGE OF HARRISON HOT SPRINGS
MINUTES OF THE ENVIRONMENTAL ADVISORY COMMITTEE**

DATE: Wednesday, April 2, 2025
TIME: 9:00 a.m.
PLACE: Council Chambers, Village Office
495 Hot Springs Road, Harrison Hot Springs, BC

IN ATTENDANCE: Councillor Mark Schweinbenz, Chair
Mayor Fred Talen (ex-officio member, until 9:20 a.m.)
Susan Galvao
Paul Kandt (via Zoom)
Cheri Norris
Gary Webster

Amanda Graham, Corporate Officer
Jace Hodgson, Director of Operations (until 10:15 a.m.)

ABSENT: John DeMartin

1. CALL TO ORDER

Chair Schweinbenz called the meeting to order at 9:00 a.m.

2. LAND ACKNOWLEDGMENT

Chair Schweinbenz acknowledged the traditional territory of Sts'ailes.

3. INTRODUCTION OF LATE ITEMS

None.

4. APPROVAL OF AGENDA

Moved by Susan Galvao
Seconded by Cheri Norris

THAT the agenda be approved.

**CARRIED
UNANIMOUSLY**
EAC-2025-04-01

5. ADOPTION OF MINUTES

Moved by Gary Webster
Seconded by Cheri Norris

THAT the Environmental Advisory Committee Meeting minutes of March 5, 2025 be adopted.

**CARRIED
UNANIMOUSLY**
EAC-2025-04-02

6. ITEMS FOR DISCUSSION

(a) Update from March 17, 2025 Regular Council Meeting

The Corporate Officer advised that Council unanimously supported the Committee's recommendation to direct staff to research grant funding opportunities for increasing the urban tree canopy. The Committee discussed having field staff begin to identify areas that are sparse, or potentially having the Committee do a group walk to identify some areas. The Committee asked for a blank map to use.

(b) Report of Corporate Officer dated April 2, 2025

Re: Council Procedure Bylaw No. 1216, 2025 and Updated Terms of Reference

Moved by Susan Galvao
Seconded by Gary Webster

THAT the updated Environmental Advisory Committee Terms of Reference be endorsed as amended by correcting section 4(c) so that it references section 4(a), not 3(a).

**CARRIED
UNANIMOUSLY**
EAC-2025-04-03

(c) Urban Forest Master Plan

The Committee discussed Memorial Trail in the East Sector and requested that the Village contact the FVRD regarding unsafe makeshift bridges with crates and dumped yard waste.

(d) Earth Day in May – Invitee List & Marketing Materials

The Committee requested that the following organizations be invited to the event:

- Fraser River Sturgeon Society
- Onos Farms Tulip Company
- Arborist
- Creekside Dairy
- Harrison Happy Hens
- BC Sport Fishing
- BC Hydro
- Fortis
- Harrison Community Garden Society

The Committee requested a binder with the Urban Forest Management Plan at the Environmental Committee's table, along with a QR code to link to it. The Committee also requested that staff look into using a portion of the Community Events budget to obtain seedlings to hand out, perhaps by donation or at a reduced rate from a local nursery. Flowering deciduous seedlings would be preferable.

*Village of Harrison Hot Springs
Minutes of the Environmental Advisory Committee
April 2, 2025*

The Committee discussed a potential idea for future events to include an arborist to provide a demonstration on how to properly prune a tree.

(e) BearSmart

Councillor Schweinbenz provided an update regarding changes to the Waste Management Bylaw which requires residents to ensure that their garbage is not put out before 5:00 a.m. on collection day. The Committee discussed communications about this change and requested that the Village indicate that if residents cannot comply, to reach out to a neighbour for assistance.

(f) Dike Upgrade

The Director of Operations advised that the dike upgrade project has had three open houses and multiple presentations to Council.

The Committee discussed public opinion on the dike upgrade, negative impact to the view and tourism, risk of flooding and damage to property, future climate change, the minimum height, overtopping from waves, calculations on the probability of risk, tiger dams, safety in terms of parking and motorist view, and flooding from the Fraser River as opposed to Harrison Lake.

The Committee further discussed item 5(e) – BearSmart and discussed animal-proof containers and a potential Hazardous Waste Collection Day for items such as leftover paint.

Moved by Councillor Schweinbenz
Seconded by Cheri Norris

THAT Council direct staff to investigate having a Hazardous Waste Collection Day with a centralized depot for residents to deposit waste such as paint solvents or hazardous materials that cannot be disposed of through normal waste collection or recycling.

CARRIED
UNANIMOUSLY
EAC-2025-04-04

(g) Next Meeting Date

The Committee agreed to move the April 28 meeting up to April 25, 2025 at 9:00 a.m.

7. **ADJOURNMENT**

Moved by Councillor Schweinbenz
Seconded by Susan Galvao

THAT the meeting be adjourned at 10:30 a.m.

CARRIED
UNANIMOUSLY
EAC-2025-04-05

Councillor Mark Schweinbenz, Chair
Environmental Advisory Committee

Amanda Graham
Corporate Officer

DRAFT

File No: 0360-20-07

Date: April 7, 2025

To: Mayor and Council
From: Amanda Graham, Corporate Officer
Subject: Environmental Advisory Committee Report

RECOMMENDATION

THAT Council approve the following recommendations from the Environmental Advisory Committee:

THAT the updated Environmental Advisory Committee Terms of Reference be endorsed as amended by correcting section 4(c) so that it references section 4(a), not 3(a); and

THAT Council direct staff to investigate having a Hazardous Waste Collection Day with a centralized depot for residents to deposit waste such as paint solvents or hazardous materials that cannot be disposed of through normal waste collection or recycling.

SUMMARY

To present a resolution and information on behalf of the Environmental Advisory Committee for Council's consideration.

BACKGROUND

The Environmental Advisory Committee met on April 2, 2025. After Council's recent adoption of Council Procedure Bylaw No. 1216, 2025, staff will be working with all the Committees to bring their Terms of Reference into compliance with the new bylaw. Attached to this report is an updated Terms of Reference endorsed by the Committee for Council's consideration in accordance with section 31(d) of the bylaw.

The Committee discussed BearSmart and a potential hazardous waste collection day to incentivize residents to properly dispose of such items.

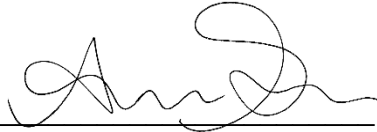
Planning is underway for the Village's Earth Day in May Event, taking place on Saturday, May 3, 2025 from 9:00 a.m. to 12:00 p.m. in the Village Plaza, weather permitting, or Memorial Hall as a backup. Confirmed attendees so far include GFL Environmental Inc., Miami River Streamkeepers, Fraser Valley Invasive Species Society, Communities in Bloom Committee and Earthwise Society.

POLICY CONSIDERATIONS

2025 Strategic Plan Priorities

Environmental Protection – To restore and protect the environment for future generations.

Respectfully submitted:



Amanda Graham
Corporate Officer



Councillor Mark Schweinbenz, Chair
Environmental Advisory Committee

Attachment: Environmental Advisory Committee Terms of Reference

Committee Approval Date: April 2, 2025

Council Approval Date: April 7, 2025

1. PURPOSE

The Environmental Advisory Committee is a Select Committee of Council established to provide recommendations and advice to Council on matters relating to sustainability and environmental impacts.

2. PROCEDURES

Save with respect to matters expressly dealt with or provided for in this Terms of Reference, the Committee will conduct its proceedings in accordance with the procedures established by Council Procedure Bylaw No. 1216, 2025.

3. MEMBERSHIP

- (a) To the extent possible, the Committee's membership will reflect the diversity of persons in British Columbia.
- (b) The Committee will consist of up to seven (7) voting members, as appointed by Council. One (1) member will be a member of Council.

4. MEETINGS

- (a) The Committee will reserve the first Wednesday of each month for its meetings, to be held at either 9:00 a.m. or 4:00 p.m.
- (b) Meetings will be scheduled at the call of the Chair and the Committee will structure its activities so as to meet at least three (3) times per year.
- (c) Notwithstanding section 4(a), the Chair may call a meeting at any time.
- (d) The Committee will ordinarily meet in Council Chambers at the Village Office, 495 Hot Springs Road, Harrison Hot Springs, however, it may also meet at Memorial Hall, 290 Esplanade Avenue, Harrison Hot Springs if required as determined by the Chair.
- (e) If a Committee member is absent for two (2) consecutive meetings without leave of the Chair, that Committee member may be disqualified from holding office as a Committee member. This section is not applicable in the case of illness or injury which impedes the Committee member's ability to attend and participate in meetings.
- (f) Provided that the Village is able to facilitate electronic participation, meetings will be live-streamed via Zoom video conference and uploaded to the Village's Youtube page.

5. RESPONSIBILITIES

- (a) The Committee will consider the following or other matters as directed by Council:
 - (i) Community climate planning
 - (ii) Active transportation
 - (iii) Local Government Climate Action Program
 - (iv) Environmental impacts including but not limited to land, water and air
- (b) In the provision of their services to the Village, the Committee and its members have a responsibility to act in the best interests of the Village and in accordance with bylaws, procedures, policies and guidelines established by the Village.

6. REPORTING AND AUTHORITY

- (a) The Chair will act as the spokesperson for the Committee.
- (b) The Committee does not have the authority to directly change bylaws or policies.
- (c) All recommendations requiring Council's consideration will be forwarded to Council via a written report from the Chair at the next Regular Council Meeting.